



MEMORANDUM

April 5, 2019

Via Email

TO: Chief Information System Officers
MIS Data Coordinators
MIS Data Submission Staff

FROM: Todd Hoig
Director of Management Information Systems

SUBJECT: MIS Data Submission Updates

SYNOPSIS: This memo is to advise you of changes critical to MIS data collection and processing. Please read the following information carefully.

Dear Colleagues:

The following data element changes will be implemented during the MIS data submission maintenance window scheduled for August 8, 2019 through August 22, 2019. These changes will affect reporting for the 2019-20 academic year and resubmission of data for prior years and terms occurring after the maintenance window. The new and updated data element definitions are attached.

SB Student Basic Data Reporting

An existing element has been amended and one new element has been added. The record length has been increased to 430 characters.

SB04 STUDENT-GENDER has been amended
SB38 STUDENT-EXPANDED-ETHNICITY has been added

SF and FA Student Financial Aid Reporting

An existing element has been amended.

SF21 STUDENT-AID-AWARD-TYPE has been amended to allow for reporting of new award types

- New Award Type: BP = CCPG Fee Waiver – AB19
- New Award Type: GJ = Student Success Completion Grant (CCCG)
- New Award Type: GX = Other grant: California College Promise Grant (AB19) source

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SP Student Program Award Data Reporting

An existing element has been amended.

SP02 STUDENT-PROGRAM-AWARD has been amended

EB Employee Demographic Data Reporting

An existing element has been amended.

EB03 EMPLOYEE-GENDER has been amended

The following data element changes are planned to be implemented during the MIS data submission maintenance window scheduled for August 8, 2019 through August 22, 2019. These changes are not yet finalized and are still being reviewed by Chancellor's Office Academic Affairs and Digital Innovation and Infrastructure staff, representatives from the Statewide Curriculum Committee, and representatives from the Academic Senate for California Community Colleges. The proposed new and updated data element definitions are attached, but are subject to change. Another memo will be sent as soon as possible once these changes are finalized.

CB Course Data Reporting

The addition of three new elements has been proposed.

CB25 COURSE-GENERAL-EDUCATION-STATUS has been proposed

CB26 COURSE-TRANSFER-TYPE has been proposed

CB27 COURSE-SUPPORT-COURSE-STATUS has been proposed

SA Student Assessment Data Reporting

An amendment to an existing element has been proposed.

SA07 STUDENT-EDUCATIONAL-FUNCTION-LEVEL amendment has been proposed

If you have questions or concerns, please send them to cccmisedit@cccco.edu

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ATTACHMENTS: SB_Student_Basic_Domain.pdf
SB04.pdf
SB38.pdf
SF21.pdf
SP02.pdf
EB03.pdf
CB_Course_Domain.pdf
CB25.pdf
CB26.pdf
CB27.pdf
SA07.pdf