



**Alma & Primo Project Status Monthly Report
California Community College Libraries (01CACCL)
Vanguard Phase
February 2019**

To:	Amy Beadle	LSP Project Director/Statewide Program Manager; Project Lead, California Community Colleges Technology Center
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	Ex Libris Calcomm Alma-Primo Project List	
Date:	28 February 2019	

Project Milestones Summary: February – all milestones on track

#	Milestone	Owner	Timeframe	Status
1	Kickoff meeting	EXL / CACCL- VG	September 2018	Completed
2	Delivery of Alma & Primo VE sandboxes	EXL	September 2018	Completed
3	Review of Basecamp and Alma training schedule (with first weekly call)	EXL / CACCL- VG	September 2018	Completed
4	Alma Migration Meetings (5 separate – based on ILS)	EXL / CACCL- VG	September 2018	Completed
5	Completion/Return of Alma Migration & Link Resolver forms	CACCL- VG	October 2018	Completed
6	Completion/Return of P2E Spreadsheets	CACCL- VG	October 2018	Completed
7	Alma Configuration Meeting	EXL / CACCL- VG	November 2018	Completed

8	Completion/Return of Configuration Form	EXL / CACCL-VG	November 2018	Completed
9	Test Load	EXL Migration	November 2018	Completed
10	Alma Production Environment Delivered	EXL	December 2018	Completed
11	Using Alma for Data Review Training	EXL / CACCL-VG	February 2019	Completed
12	Initial Data Testing and Feedback (for VG Test Load)	CACCL-VG	Updated - January 2019 (through Spring test load)	<i>In Process</i> Work available until 15 March 2019
13	Alma Workshop	EXL / CACCL-VG	December 2018	Completed
14	Alma Certification	CACCL-VG	January 2019	Completed (11 institutions / 26 staff)
15	Primo-Alma Integration Begins	EXL / CACCL-VG	Updated - January 2019	Completed
16	Begin review of Primo VE trainings	CACCL-VG	Updated - January 2019	Completed
17	Primo VE Handoff / First Look	EXL / CACCL-VG	January 2019	Completed
18	Primo VE Certification	CACCL-VG	February 2019	<i>In Process</i> (9 institutions / 14 staff)
19	CACCL Full Implementation Phase Kickoff	EXL / CACCL	Updated - February 2019	Completed
<i>Planning and work to begin during Vanguard phase – and will continue through the full implementation phase</i>				
	Alma Collaborative Network planning	EXL / CACCL	Updated - January 2019+	<i>In Process</i> - Trainings are avail on EXL KC; NZ and Resource Sharing



				decisions coming from CCC Working Group(s)
	SIS Work	EXL / CACCL-VG	Updated - January 2019+	In Process - SIS details shared on Basecamp; discussed during 11 Feb VG meeting; VGs can complete initial set up by 15 March 2019
	Authentication for Alma	EXL / CACCL-VG	Updated - January 2019+	In Process - Authentication details shared on Basecamp; discussed during 11 Feb VG meeting; VGs can complete initial set up by 15 March 2019
	Authentication for Primo VE	EXL / CACCL-VG	Updated - January 2019+	In Process - Authentication details shared on Basecamp; discussed during 11 Feb 11 VG meeting; VGs can complete initial set up by 15 March 2019
	3 rd Party Integrations	EXL / CACCL-VG	Updated - January 2019+	In Process - Trainings are avail on EXL KC; EXL provided CCC Day 1 options; VGs can complete initial set up by 15 March 2019
	Internal Staff Training	CACCL-VG	Ongoing	Ongoing

This is an official record of the status of your project. Please review the above status report and respond to Ex Libris if this report does not accurately reflect your understanding.