

# LSP Work Group Activities Update: January 2019

**Summary:** There are a total of eight work groups for the Library Services Platform project: Acquisitions/Electronic Resource Management, Analytics, Cataloging, Circulation, Discovery/User Experience, Instruction, Professional Development, and Systems. Several calls to participate in the work groups were released during the 2018 calendar year, resulting in membership of over 100 librarians across the California Community College system.

Additional information about the work groups can be found at <https://ccnext.jira.com/wiki/spaces/CLSP/overview> or by contacting Amy Carbonaro at [acarbonaro@ccctechcenter.org](mailto:acarbonaro@ccctechcenter.org).

## Acquisitions/Electronic Resource Management

Priorities include:

- Licensing, vendors, loading of records, how resources can be shared at a Network Zone, Community Zone, Institutional Zone.
- Ensure content appears, is indexed, has successful links, and database content is updated on a regular, seamless, automated with no glitches basis.

The work group's current focus is drafting best practices of the implementation of the Films on Demand Master Index Collection database of which 72 institutions subscribe and currently does not supply indexing in the master Alma/Primo index.

Work Group Leads: Norman Buchwald, Chabot College ([nbuchwald@chabotcollege.edu](mailto:nbuchwald@chabotcollege.edu)) and Erin Daniels, Santa Rosa Junior College ([edaniels@santarosa.edu](mailto:edaniels@santarosa.edu)).

## Analytics

The Analytics work group is working on gaining access to analytics functionality in a production environment of Alma. In the interim, the group has spent its time discussing how it can contribute to the larger community.

The work group intends to:

- Identify important reports in a number of different areas.
- Where reports require additional configuration, produce documentation on configuration or, if possible, roll out preconfigured versions to CCC libraries.
- Produce guides to locating data needed for critical surveys such as the Chancellor's Data Survey, IPEDS etc.
- Identify opportunities for gathering aggregate information on a system-wide basis.

Work Group Lead: Jeff Karlsen, Sacramento City College ([KarlseJ@scc.losrios.edu](mailto:KarlseJ@scc.losrios.edu)).

## Cataloging

### Recommendations:

The Cataloging work group has recommended that each library participating in the migration subscribe to OCLC cataloging and metadata services; advantages include constant updates to the master record and the OCLC number used as the primary match point for records in the Network Zone.

The Cataloging work group has recommended performing a reclamation project; advantage being if the OCLC number is used as the primary match point for records in the Network Zone, then the reclamation process will reconcile records that are missing an OCLC number.

### Current Tasks:

The Cataloging work group recognizes the need for a process to govern the Network Zone and is working on a recommendation.

The Cataloging work group is meeting with cataloging librarians from the CSUs and representatives from Ex Libris to gather more information in order to put together a proposal on how to govern the Network Zone.

The Cataloging work group plans to produce an FAQ/Best Practices Wiki page regarding the Network Zone.

### **Survey:**

The Cataloging survey is still open. Please use this link to access the survey:

<https://goo.gl/forms/M86n49TPGr981Jlp1>

Work Group Lead: Monica Doman, Cypress College ([mdoman@cypresscollege.edu](mailto:mdoman@cypresscollege.edu)).

### **Circulation**

The Circulation work group is:

- Continuing work on developing user guides with recommended best practices.
- Group lead reaching out to other work groups where needed to look at possible overlapping areas.
- Next meeting focused on developing survey questions regarding best practices and preferences from libraries on various fulfillment tasks.

Work Group Lead: Michelle Ohnstad, MiraCosta College ([mohnstad@miracosta.edu](mailto:mohnstad@miracosta.edu)).

### **Discovery/User Experience**

Accomplishments thus far:

- Drafted list of priorities.
  - One group member (Erin Daniels, SRJC) appointed to also serve on ERM group, so that two work groups can better share information.
  - Drafted recommendation on the discovery search interface, at the request of the Governance Committee:
    - Recommend that all CCC Libraries refer to discovery search by a single name: OneSearch.
    - Recommend that a logo be provided (but not required) for CCC Libraries to use, if they would like. We recommend that if possible, we use the same logo used by the CSUs. Choices about size, color, and placement should be left to the individual libraries to decide.
- \*\*\*Note that the Committee has not voted to approve recommendations.

Work Group Lead: Aloha Sargent, Cabrillo College ([alsargen@cabrillo.edu](mailto:alsargen@cabrillo.edu)).

### **Instruction**

Newly formed work group; no updates as of this time.

### **Professional Development**

Accomplishments thus far:

- Drafted list of priorities.
- Strategizing on how to best support CCCs.

Work Group Lead: Peter Hepburn, College of the Canyons ([peter.hepburn@canyons.edu](mailto:peter.hepburn@canyons.edu)).

### **Systems**

The Systems Work Group:

- Has created a migration planning and activities list to be shared.
- Is reviewing functional areas of systems librarian responsibilities for migration and implementation.

Work Group Lead: Steve Hunt, Santa Monica Community College ([hunt\\_steve@smc.edu](mailto:hunt_steve@smc.edu)).