LSP Alma Primo Implementation Project Timeline

1 February 2019	Kickoff Meeting
5 February 2019	Delivery of Alma & Primo VE Sandboxes
5 February 2019	Begin Alma Training Series
5 February 2019	Canvas Tour & Project Calendar Review
5 February 2019	Start of Weekly Project Status Calls & EXL Office Hours
5 February 2019	Begin Planning for ILS Data Extracts (TL)
15 February 2019	Watch Migration Trainings (TL)
15 February 2019	Attend Link Resolver & P2E Training (TL)
1-8 March 2019	Draft & final migration data and forms completed/submitted (TL)
15 March- 15 April 2019	EXL Migration Work (TL)
3 April 2019	Attend Configuration Meeting (TL)
12-19 April 2019	Draft & final Configuration data forms completed/submitted (TL)
15-30 April 2019	Production Alma & Primo VE environments delivered (TL)
April 2019	"Using Alma for Data Review" training
April-May 2019	Onsite Alma Workshop
April-Oct 2019	Integrations Work*
April-Nov 2019	Alma Data Testing & Workflows
May-August 2019	NOTE: Institutional Summer Schedules / Breaks
May-Nov 2019	Primo Customization Work
August-Dec 2019	Internal Staff Trainings
September 2019	Complete Alma Certification
September 2019	Complete Primo Certification

Sept-Oct 2019	Finalize Configurations
Sept-Oct 2019	Attend Cutover/Go Live Planning Review Meeting (CO)
Sept-Oct 2019	Attend Go Live Readiness Meeting (CO)
Sept-Nov 2019	Cutover Preparations / Submitting Data files & forms (CO)
Nov-Dec 2019	EXL Migration Work (CO)
Nov-Dec 2019	Alma Data Review & Acceptance (CO)
Nov-Dec 2019	Primo Review & Acceptance (CO)
Nov-Dec 2019	Go Live – Alma & Primo