



**Alma & Primo Project Status Monthly Report  
California Community College Libraries (01CACCL)  
Full Implementation Project  
October 2019**

<b>To:</b>	Amy Beadle	LSP Project Director/Statewide Program Manager; Project Lead, California Community Colleges Technology Center
<b>From:</b>	Marci Deignan	Project Manager, Professional Services, Ex Libris North America
<b>CC:</b>	Amy Carbonaro	CCCTC, Statewide Program Manager, California Community Colleges Technology Center at California Community College Libraries
	Melissa Hilbert	VP Professional Services, Ex Libris North America
	Mike Hommel	Senior Account Manager, Ex Libris North America
	Ex Libris Calcomm Alma-Primo Project List	
<b>Date:</b>	31 October 2019	

**Project Milestones Summary: October – all milestones on track**

Milestone	Owner	Timeframe / Due Date	Status
[MS] Project Start	CCC / EXL	Dec 2018 – Jan 2019	<b>COMPLETED</b>
[MS] Onboarding Completed	CCC / EXL	31 Jan 2019	<b>COMPLETED</b>
[MS] Implementation Kickoff	CCC / EXL	1 Feb 2019	<b>COMPLETED</b>
[MS] Installation / Provisioning of Environments	EXL	5 Feb 2019	<b>COMPLETED</b>
[MS] Test Load Readiness	CCC / EXL	8 March 2019	<b>COMPLETED</b>
[MS] Test Load Start	EXL	15 March 2019	<b>COMPLETED</b>
[MS] Test Load Copy to Production	EXL	10 April 2019	<b>COMPLETED</b>
[MS] PCI Registration	CCC	15 April 2019	<b>COMPLETED</b> <i>Note: Updates can now be made on an as- needed basis by the sites</i>



<b>[MS] Alma Production Environment Delivery</b>	EXL	Started 8 May 2019	<b>COMPLETED</b>
<b>[MS] Primo Production Environment Delivery</b>	EXL	<b>UPDATED:</b> 16 July 2019	<b>COMPLETED</b>
<b>[MS] Functional - Alma Workshop(s)</b>	CCC / EXL	September 2019 <b>(UPDATED: 5 regional workshops)</b>	<b>COMPLETED</b>
<b>[MS] Authentication Setup</b>	CCC (SSO - Enabling Services) / EXL	30 April 2019 – 15 Oct 2019	<b>In Process</b> <i>Note: Sites can test during config freeze, but will need to reconfigure for Go Live</i>
<b>[MS] SIS / Patron Loader Integration</b>	CCC	30 April 2019 – 15 Oct 2019	<b>In Process</b> <i>Note: Sites can test during config freeze, but will need to reconfigure for Go Live</i>
<b>[MS] 3rd Party Integrations</b>	CCC	30 April 2019 – 15 Oct 2019	<b>In Process</b> <i>Note: Sites can test during config freeze, but will need to reconfigure for Go Live</i>
<b>[MS] Discovery Review &amp; Refine</b>	CCC	<b>UPDATED:</b> 16 July 2019 – 15 Oct 2019	<b>In Process</b> <i>Note: Sites can test during config freeze, but will need to reconfigure for Go Live</i>
<b>[MS] Cutover / Go Live Readiness</b>	CCC / EXL	October 2019 <i>(Form sent to LSP team on 8/23)</i>	<b>In Process</b> <i>Note: 68/85 institutions completed the survey; EXL will follow up on outstanding issues</i>
<b>[MS] Cutover Data Ready</b>	CCC / EXL	October 2019	<b>In Process</b> <i>Note: Waiting on data from 2 sites</i>
<b>[MS] Cutover Forms Ready</b>	CCC / EXL	October 2019	<b>In Process</b> <i>Note: Waiting on forms from 3 sites</i>



<b>[MS] Cutover Start</b>	EXL	October 2019	<b>COMPLETED</b> <i>Note: EXL Migration began work on October 27th</i>
<b>[MS] Cutover Copy to Production</b>	EXL	Nov 2019	
<b>[MS] Cutover Delivery</b>	EXL	Nov 2019	
<b>[MS] Switch to Production / Go-Live</b>	CCC / EXL	Dec 2019-Jan 2020 ( <i>NOTE: dates vary by site</i> )	
<b>[MS] Switch to Support Readiness</b>	CCC / EXL	Jan-Feb 2020	
<b>[MS] Switch to Support / Project Completed</b>	EXL	March 2020	

**Milestone and Deliverable Resources:**

To make locating details related to these milestones as well as deliverables available to you and your teams at any time, please refer to the following Assignment groups on Canvas (<https://ccconlineed.instructure.com/courses/3671/assignments>):

- *Project Milestones*
- *CCC Deliverables*
- *EXL Deliverables*

This is an official record of the status of your project. Please review the above status report and respond to Ex Libris if this report does not accurately reflect your understanding.