



**Alma & Primo Project Status Monthly Report
California Community College Libraries (01CACCL)
Full Implementation Project
March 2019**

To:	Amy Beadle	LSP Project Director/Statewide Program Manager; Project Lead, California Community Colleges Technology Center
From:	Marci Deignan	Project Manager, Professional Services, Ex Libris North America
CC:	Amy Carbonaro	CCCTC, Statewide Program Manager, California Community Colleges Technology Center at California Community College Libraries
	Melissa Hilbert	VP Professional Services, Ex Libris North America
	Mike Hommel	Senior Account Manager, Ex Libris North America
	Ex Libris Calcomm Alma-Primo Project List	
Date:	29 March 2019	

Project Milestones Summary: March – all milestones on track

Milestone	Owner	Timeframe / Due Date	Status
[MS] Project Start	CCC / EXL	Dec 2018 – Jan 2019	COMPLETED
[MS] Onboarding Completed	CCC / EXL	31 Jan 2019	COMPLETED
[MS] Implementation Kickoff	CCC / EXL	1 Feb 2019	COMPLETED
[MS] Installation / Provisioning of Environments	EXL	5 Feb 2019	COMPLETED
[MS] Test Load Readiness	CCC / EXL	8 March 2019	In Process
[MS] Test Load Start	EXL	15 March 2019	In Process
[MS] Test Load Copy to Production	EXL	10 April 2019 (est)	In Process
[MS] PCI Registration	CCC	15 April 2019	In Process <i>Note: PCI activation wizard details provided to each site</i>



[MS] Alma Production Environment Delivery	EXL	30 April 2019 (est)	
[MS] Primo Production Environment Delivery	EXL	30 April 2019 (est)	
[MS] Functional - Alma Workshop(s)	CCC / EXL	Fall 2019 (TBD - # of days and dates)	
[MS] Authentication Setup	CCC	30 April 2019 – 15 Oct 2019	<i>Note: Initial authentication forms have been sent out to each of the sites</i>
[MS] SIS / Patron Loader Integration	CCC	30 April 2019 – 15 Oct 2019	
[MS] 3rd Party Integrations	CCC	30 April 2019 – 15 Oct 2019	<i>Note: Day 1 options for available integrations still TBD</i>
[MS] Discovery Review & Refine	CCC	30 April 2019 – 15 Oct 2019	
[MS] Cutover Readiness (NOTE: Cutover dates TBD based on Test Load timing/findings)	CCC / EXL	Oct-Nov 2019 (est)	
[MS] Cutover Forms Ready	CCC / EXL	Oct-Nov 2019 (est)	
[MS] Cutover Data Ready	CCC / EXL	Oct-Nov 2019 (est)	
[MS] Cutover Start	EXL	Nov 2019 (est)	
[MS] Cutover Copy to Production	EXL	Nov 2019 (est)	
[MS] Cutover Delivery	EXL	Nov 2019 (est)	
[MS] Switch to Production / Go-Live	CCC / EXL	Nov-Dec 2019 (est)	
[MS] Switch to Support Readiness	CCC / EXL	Nov-Dec 2019 (est)	
[MS] Switch to Support / Project Completed	EXL	Dec-Jan 2019 (est)	



Milestone and Deliverable Resources:

To make locating details related to these milestones as well as deliverables available to you and your teams at any time, please refer to the following Assignment groups on Canvas (<https://ccconlineed.instructure.com/courses/3671/assignments>):

- *Project Milestones*
- *CCC Deliverables*
- *EXL Deliverables*

This is an official record of the status of your project. Please review the above status report and respond to Ex Libris if this report does not accurately reflect your understanding.