Alma & Primo Project Status Monthly Report
California Community College Libraries (01CACCL)
Vanguard Phase
October 2018

To:	Amy Beadle	LSP Project Director/Statewide Program Manager; Project Lead, California Community Colleges Technology Center
From:	Marci Deignan	Project Manager, Professional Services, Ex Libris North America
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	Ex Libris Calcomm Alma-Primo Project List	
Date:	5 November 2018	

Project Milestones Summary: October – all milestones on track

#	Milestone	Owner	Timeframe	Status
1	Kickoff meeting	EXL / CACCL-VG	September 2018	**Completed**
2	Delivery of Alma & Primo VE sandboxes	EXL	September 2018	**Completed**
3	Review of Basecamp and Alma training schedule (with first weekly call)	EXL / CACCL-VG	September 2018	**Completed**
4	Alma Migration Meetings (5 separate – based on ILS)	EXL / CACCL-VG	September 2018	**Completed**
5	Completion/Return of Alma Migration & Link Resolver forms	CACCL-VG	October 2018	**Completed**
6	Completion/Return of P2E Spreadsheets	CACCL-VG	October 2018	**Completed**
7	Alma Configuration Meeting	EXL / CACCL-VG	November 2018	To be completed on 11/8

8	Completion/Return of Configuration Form	EXL / CACCL-VG	November 2018	Drafts due on 11/14 Finals due on 11/26
9	Test Load	EXL Migration	November 2018	In Process
10	Alma Production Environment Delivered	EXL	December 2018	
11	Using Alma for Data Review Training	EXL / CACCL-VG	December 2018	
12	Initial Data Testing and Feedback (for VG Test Load)	CACCL-VG	December 2018 / January 2019	
13	Alma Workshop	EXL / CACCL-VG	December 2018 (Dec 5-7)	
14	Alma Certification	CACCL-VG	January 2019	To be completed by January 31, 2019
15	Primo-Alma Integration Begins	EXL / CACCL-VG	December 2018 / January 2019	
16	Begin review of Primo trainings	CACCL-VG	December 2018 / January 2019	
17	Primo VE Handoff / First Look	EXL / CACCL-VG	January 2019	
18	Primo Certification	CACCL-VG	February 2019	To be completed by February 28, 2019
19	CACCL Full Implementation Phase Kickoff	EXL / CACCL	ETA January 2019	
Planning and work to begin during Vanguard phase – and will continue through the full implementation phase				
	Alma Collaborative Network planning	EXL / CACCL-VG	November 2018 -	

	SIS Work	EXL / CACCL-VG	Nov 2018 – *Please refer to 10/25 email "Integrations - Day 1 and other considerations" for additional questions/details*	
	Authentication for Alma	EXL / CACCL-VG	Nov 2018 – *Please refer to 10/25 email "Integrations - Day 1 and other considerations" for additional questions/details*	
	Authentication for Primo	EXL / CACCL-VG	Nov 2018 – *Please refer to 10/25 email "Integrations - Day 1 and other considerations" for additional questions/details*	
	[Additional] 3rd Party Integrations	EXL / CACCL-VG	Nov 2018 – *Please refer to 10/25 email "Integrations - Day 1 and other considerations" for additional questions/details*	
	Internal Staff Training	CACCL-VG	Ongoing	

This is an official record of the status of your project. Please review the above status report and respond to Ex Libris if this report does not accurately reflect your understanding.