
Important - Need Your Response - Non-Credit Sub-Committee Meeting Minutes & Action Items - October 11, 2018

11 messages

Patricia Donohue <pdonohue@ccctechcenter.org> Mon, Oct 22, 2018 at 12:11 PM
To: Michelle Pena <michelle.pena@bakersfieldcollege.edu>, Mitch Leahy <mleahy@santarosa.edu>, "Murguia, Stephanie" <smurguia@cerritos.edu>
Cc: "Josh Helmer (Unicon)" <jhelmer@unicon.net>, Randal Tillery <rtiller@wested.org>, Tina King <tking@noce.edu>, MaryLou Leyba <mleyba@ccsf.edu>, "Leigh A. Unger" <lunger@riohondo.edu>, "Alvarado, Olivia" <AlvaraO@email.laccd.edu>, "Salinas, Ali" <Ali.Salinas@rcc.edu>, Mitch Leahy <mleahy@santarosa.edu>, Jonah Lopez <jlopez@lbcc.edu>, Sylvia Lynch <slynch@lbcc.edu>, riosme@laccd.edu, abregor@lattc.edu, penaas@lattc.edu, Cresposp@email.laccd.edu, HsiP@email.laccd.edu, MullenAA@email.laccd.edu, "Lopez, Lorena" <lopezl6@pierccollege.edu>, "Nunez, Luz M." <Nunezlm@wlac.edu>, "Severa, Michael J." <SeveraMJ@email.laccd.edu>, eleiserson@ccsf.edu, Monika Liu <mliu@ccsf.edu>

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Please respond with your acknowledgement of the requirements as discussed. Reminder all requirements are documented here: [Non-Credit Change Requirements](#)

Thank you all,

Patty

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Patricia Donohue

Product Manager, OpenCCC, CCCApply, SSO Proxy
California Community Colleges Technology Center
530-228-2446 | pdonohue@ccctechcenter.org
3536 Butte Campus Drive, Oroville, CA 95965

CCCApply Support: www.ccctechnology.info

Leahy, Mitch <mleahy@santarosa.edu>

Mon, Oct 22, 2018 at 1:28 PM

To: Patricia Donohue <pdonohue@ccctechcenter.org>, Michelle Pena <michelle.pena@bakersfieldcollege.edu>, "Murguia, Stephanie" <smurguia@cerritos.edu>

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Hello Patty and all-

As always Patty, this looks great! I have a few recommendations:

Under 2b for residency requirements (or additional requirements):

Changes to residency determination for non-credit

Since residency is not going to be collected for non-credit students, we should recommend that colleges code non-credit applicants as non-residents by default. Additionally, colleges should consider not allowing non-credit applicants to enroll in credit courses unless they have either reapplied as a credit student or have submitted a residency reclassification form.

Changes to available data for reporting

Moreover, since residency data for non-credit students will no longer be collected, colleges need to be aware of the missing MIS data that they will now be responsible to collect for all non-credit students.

Examples of elements can be found here: <https://cccnext.jira.com/wiki/spaces/PD/pages/174977480/CCCApply+Required+Questions>

I think these recommendations are important to include since there are big holes in legislation that could have serious ramifications when a college is being audited or attempting to report data. Colleges will now be more responsible for collecting follow-up data to do their jobs.

However, the law is the law....

Mitchell Leahy

Coordinator, Admissions and Records

Admissions, Records & Enrollment Development

Santa Rosa Junior College

Phone: 707-527-4510

Latest news and information on how to enroll visit: admissions.santarosa.edu

Plan your class schedule before you enroll. Use [SRJC Schedule Planner](#)

From: Patricia Donohue <pdonohue@ccctechcenter.org>

Sent: Monday, October 22, 2018 12:12 PM

To: Michelle Pena <michelle.pena@bakersfieldcollege.edu>; Leahy, Mitch <mleahy@santarosa.edu>;

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Murguia, Stephanie <smurguia@cerritos.edu>

Mon, Oct 22, 2018 at 1:53 PM

To: Patricia Donohue <pdonohue@ccctechcenter.org>, Michelle Pena <michelle.pena@bakersfieldcollege.edu>, Mitch Leahy <mleahy@santarosa.edu>

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Well Done Patty! I agree with Mitch's observations regarding residency and MIS

Thank you,

Steph

Hours: M-Th 8 am-7 pm

Fri.-8 am – 12 noon

Stephanie A. Murguia

Dean of Admissions, Records & Services

Cerritos College

11110 Alondra Blvd.,

Norwalk, CA 90650

562 860 2451 ext. 2102

562 467 5068 fax

smurguia@cerritos.edu

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Michelle Pena <michelle.pena@bakersfieldcollege.edu>

Mon, Oct 22, 2018 at 2:22 PM

To: "Leahy, Mitch" <mleahy@santarosa.edu>, Patricia Donohue <pdonohue@ccctechcenter.org>, "Murguia, Stephanie" <smurguia@cerritos.edu>

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Well said Mitch! Patty I like it and agree with Mitch's statements.

Michelle

From: Leahy, Mitch <mleahy@santarosa.edu>

Sent: Monday, October 22, 2018 1:29 PM

To: Patricia Donohue <pdonohue@ccctechcenter.org>; Michelle Pena <michelle.pena@bakersfieldcollege.edu>; Murguia, Stephanie <smurguia@cerritos.edu>

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Leigh A. Unger <LUnger@riohondo.edu>

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Thank you for your work on this Patty.

Mitch what you said seems so simple, and yet has lasting and extraordinary implications on individual campuses and/or districts. We all have to figure out how and when we will be collecting the mandated data from students.

Leigh Ann

From: Michelle Pena <michelle.pena@bakersfieldcollege.edu>

Sent: Monday, October 22, 2018 2:23 PM

To: Leahy, Mitch <mleahy@santarosa.edu>; Patricia Donohue <pdonohue@ccctechcenter.org>; Murguia, Stephanie <smurguia@cerritos.edu>

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Salinas, Ali <Ali.Salinas@rcc.edu>

Wed, Oct 24, 2018 at 12:01 PM

To: Patricia Donohue <pdonohue@ccctechcenter.org>

Hi Patty,

Looks great. Thank you so much for your hard work.

Regards,

Ali Salinas

Application Support Technician

Admissions & Records

Riverside City College

(951) 222-8869 | ali.salinas@rcc.edu

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Wed, Oct 24, 2018 at 1:11 PM

To: Michelle Pena <michelle.pena@bakersfieldcollege.edu>, Mitch Leahy <mleahy@santarosa.edu>, "Murguia, Stephanie" <smurguia@cerritos.edu>

Cc: "Josh Helmer (Unicon)" <jhelmer@unicon.net>, Randal Tillery <rtiller@wested.org>, Tina King <tking@noce.edu>, MaryLou Leyba <mleyba@ccsf.edu>, "Leigh A. Unger" <lung@rio.hondo.edu>, "Alvarado, Olivia" <AlvaraO@email.laccd.edu>, "Salinas, Ali" <Ali.Salinas@rcc.edu>, Mitch Leahy <mleahy@santarosa.edu>, Jonah Lopez <jlopez@lbcc.edu>, Sylvia Lynch <slynch@lbcc.edu>, riosme@laccd.edu, abregor@lattc.edu, penaas@lattc.edu, Cresposp@email.laccd.edu, HsiP@email.laccd.edu, MullenAA@email.laccd.edu, "Lopez, Lorena" <lopezl6@pierceclege.edu>, "Nunez, Luz M." <Nunezlm@wlac.edu>, "Severa, Michael J." <SeveraMJ@email.laccd.edu>, eleiserson@ccsf.edu, Monika Liu <mliu@ccsf.edu>

Hello again everyone,

If you haven't had a chance to review the email and the change requirement document (link embedded in email) - please take a moment and review and respond (please!).

Before we can get approval on this plan - it needs full consideration by you, the CCCApply Redesign Workgroup, and the CCCApply Steering Committee.

I also finished the PPT that shows the which questions would be removed from the Non-Credit path and the questions that would appear. See this slide-deck here: [CCCApply Non-Credit Path Proposal](#)

Thank you for responding!

Patty

[Quoted text hidden]

Michelle Pena <michelle.pena@bakersfieldcollege.edu>

Wed, Oct 24, 2018 at 2:22 PM

To: Patricia Donohue <pdonohue@ccctechcenter.org>, "Leahy, Mitch" <mleahy@santarosa.edu>, "Murguia, Stephanie" <smurguia@cerritos.edu>

Patty,

I think all the non-credit info looks good and agree with Mitch's comments.

Just a quick note about the Spam Filter. It would be nice to know why the application was sent to the spam filter.

Thank you,

Michelle Peña

Director of Enrollment Services

Bakersfield College

661-395-4318

Fax 661-395-4500

michelle.pena@bakersfieldcollege.edu

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From: Patricia Donohue <pdonohue@ccctechcenter.org>

Sent: Wednesday, October 24, 2018 1:11 PM

To: Michelle Pena <michelle.pena@bakersfieldcollege.edu>; Mitch Leahy <mleahy@santarosa.edu>; Murguia, Stephanie <smurguia@cerritos.edu>

Cc: Josh Helmer (Unicon) <jhelmer@unicon.net>; Randal Tillery <rtillery@wested.org>; Tina King <tking@noce.edu>; MaryLou Leyba <mleyba@ccsf.edu>; Leigh A. Unger <lunger@riohondo.edu>; Alvarado, Olivia <AlvaraO@email.laccd.edu>; Salinas, Ali <Ali.Salinas@rcc.edu>; Jonah Lopez <jlopez@lbcc.edu>; Sylvia Lynch <slynch@lbcc.edu>; riosme@laccd.edu; abregor@lattc.edu; penaas@lattc.edu; Cresposp@email.laccd.edu; HsiP@email.laccd.edu; MullenAA@email.laccd.edu; Lopez, Lorena <lopezl6@piercecollege.edu>; Nunez, Luz M. <Nunezlm@wlac.edu>; Severa, Michael J. <SeveraMJ@email.laccd.edu>; eleiserson@ccsf.edu; Monika Liu <mliu@ccsf.edu>

Subject: Re: Important - Need Your Response - Non-Credit Sub-Committee Meeting Minutes & Action Items - October 11, 2018

Hello again everyone,

If you haven't had a chance to review the email and the change requirement document (link embedded in email) - please take a moment and review and respond (please!).

Before we can get approval on this plan - it needs full consideration by you, the CCCApply Redesign Workgroup, and the CCCApply Steering Committee.

I also finished the PPT that shows the which questions would be removed from the Non-Credit path and the questions that would appear. See this slide-deck here: [CCCApply Non-Credit Path Proposal](#)

Thank you for responding!

Patty

On Mon, Oct 22, 2018 at 12:11 PM Patricia Donohue <pdonohue@ccctechcenter.org> wrote:

Hello,

Thank you to everyone who attended the CCCApply Non-Credit meeting last Thursday, October 11. (Please forward this to anyone that I missed who either attended or responded.)

The purpose of this email is to provide a recap of everything that was discussed during the meeting, and request your feedback and acknowledgment of the detailed change requirements captured to implement a "Non-credit Path" in the CCCApply Standard application in order to comply with the new legislation passed in Assembly Bill 3101 - which

exempts non-credit students from residency determination and collects only the data required by federal, state, and other necessary requirements at the time of application. The revision to include this new residency exempt path also requires other changes that would allow the student to re-apply to the same term, same college - if the student changes status and then decides to enroll in "for credit" courses.

Request for Your Acknowledgment of Change Requirements

Due to the scope of this proposed change to CCCApply, and given the tight timeline/schedule we are trying to meet, we need your continued help in the following ways:

1. Review the **Change Requirements** that are outlined below and reply back to this email with an acknowledgment that they have been captured and documented accurately per the 10/11 meeting discussion;
 - a. Please don't hesitate to call out any issues, omissions, or errors per your recollection
2. Review the **Need Requirements** section below and provide feedback on the three main items that need confirmed language and functionality.
 1. Course Credit Status question
 2. Confirmation pop-up box
 3. Help pop-up boxes
 4. Additional requirements & considerations

[Quoted text hidden]

[Quoted text hidden]

Patricia Donohue <pdonohue@ccctechcenter.org>

Fri, Oct 26, 2018 at 12:43 PM

To: Omid Pourzanjani <opourzanjani@cccco.edu>

Cc: "Tim Calhoon (CCCTC)" <tcalhoon@ccctechcenter.org>, Jennifer Coleman <jcoleman@ccctechcenter.org>

Hello Omid,

As requested, this email thread contains the CCCApply non-credit path change request and additional information from the sub-committee meeting held on October 11. There's a lot of information included but here's a synopsis FWIW:

A sub-committee convened a meeting to discuss a change request proposal to enhance CCCApply to support non-credit students who are now exempt from residency requirements.

The email and the embedded links document the proposal as discussed and acknowledged by the CCC college staff that attended the meeting.

I have asked the meeting attendees to reply to the email to officially acknowledge - or better, approve - the change request details in order to move this closer to approval for development.

There are several open items that need to be finalized within the change proposal:

- The language and response options in the new Course Credit Status question (that would be added to the Enrollment page)
- The language in the confirmation pop-up box (which triggers the non-credit path of questions)
- The language in the Help pop-up box(es) that is proposed
- The process & validation logic for allowing or restricting a student to transition from non-credit to credit within the same term or subsequent term

I also added a PPT with a mock-up of what the path would look like, based on the current state of this change request right now. It may be buried in the thread below, so here it is for your convenience: [CCCApply Non-Credit Path Proposal](#)

Please let me know if you don't see the many responses from folks within this thread. I may have to resend those from the bottom of the thread.

Thanks,
Patty

[Quoted text hidden]

Patricia Donohue <pdonohue@ccctechcenter.org>
To: Omid Pourzanjani <opourzanjani@cccco.edu>

Fri, Oct 26, 2018 at 12:46 PM

Once again - if you don't see the responses from the meeting participants herein - let me know. I may have to pull them all out and document them some other way. My goal was to get everyone to acknowledge in writing the discussion and the change request specs that were captured. I will keep up the pressure as time is of the essence.

Patty

----- Forwarded message -----

From: **Patricia Donohue** <pdonohue@ccctechcenter.org>

[Quoted text hidden]

[Quoted text hidden]

Pourzanjani, Omid <opourzanjani@cccco.edu>
To: Patricia Donohue <pdonohue@ccctechcenter.org>

Fri, Oct 26, 2018 at 1:54 PM

I don't see their responses!

From: Patricia Donohue [mailto:pdonohue@ccctechcenter.org]
Sent: Friday, October 26, 2018 12:46 PM
To: Pourzanjani, Omid <opourzanjani@CCCCO.edu>

[Quoted text hidden]

[Quoted text hidden]

Patty

[Quoted text hidden]

[Quoted text hidden]

----- Forwarded message -----

[Quoted text hidden]

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a. Please don't hesitate to call out any issues, omissions, or errors per your recollection

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[Quoted text hidden]