

Policy: Retaining and Deleting MARC Fields in OCLC Records

Background

MARC fields in the OCLC master record should be retained because:

1. CCC policy is that libraries work at the network level, and part of that is minimizing maintenance on master records
2. Once daily updates begin, the OCLC master record, when edited, will replace the corresponding Alma record in the NZ automatically.

Policy Statement

Catalogers must retain all MARC fields in OCLC records when exporting from Connexion with the exception of the 029 field, which must be deleted, as Alma is unable to create the standard 035 field containing the OCLC number if too many 029 fields are present. The result is no future updates will overlay that bibliographic record.

Procedures in Alma

See the document [Deleting MARC Fields in OCLC Records](#) for more details.