

OCLC Reclamation Questions for Webinar

Section One: Prepping for Reclamation

Questions about doing the [reclamation](#):

Example:

- How do I create an export file, what records should be included?
- Why shouldn't I include ebooks?

Q: Should the set exclude records that are in NZ (records with OCLC holding) already? If so, how?

A: No, you want to include all of your print holdings so that OCLC can place holdings on records. If not, records that should have holdings, will be removed in the scan/delete.

Q: We are supposed to include a small set of records that includes records with OCLC headings. To accomplish this, I created a set of records with the keyword "obama"--this is a relatively small set. We started using OCLC in 1998, so I know that our records with "obama" as a keyword will have holdings in OCLC. I combined this set of records with the much larger set of non-OCLC records.

A: You want to include any print record you want to have holdings placed on in OCLC.

Q: Beyond submitting our export file, are there any other deadlines?

A: OCLC needs a decision on the scan/delete report as soon as possible. OCLC has more information on what is in the scan/delete report and we have information in the OCLC Reclamation Reports document. After that, the other reports will need to be updated, including added missing OCN's, linking IZ records to the NZ, setting up Publishing to OCLC so that OCLC receives ongoing updates for IZ records.

Q: Regarding this section of the overview doc: **Compare the total number of records** in this set to the total number of holdings reported by OCLC in the [reclamation spreadsheet](#) column G, **Number of Holdings in OCLC at time of Reclamation**.

I'd like to make this comparison for my school before I upload the file, but don't see information there in the "total records" column G. Will that come along with our file name later?

Q: For our library (MiraCosta), the column entry is blank.

Agreed, I would like to do this comparison as well. Our column entry is also blank (Santa Rosa Junior College).

A: Most of the totals have been added but if your library doesn't see total number of OCLC holdings, it can be found doing a search in Connexion:

- Search Connexion: li: LIBRARY_OCLC_SYMBOL to see total records.
- *OCLC Note: Mira Costa had 402,256 holdings in WorldCat prior to processing the Reclamation file. The Mira Costa Reclamation file had 42,357 records.*
- *OCLC Note: Santa Rosa Junior College had 23,224 holdings in WorldCat prior to processing the Reclamation file. The Santa Rosa Reclamation file had 96,208 records.*

OCLC Holdings

Q:Where is the OCLC Staging area located?

A: WorldCat Staging is an area of WorldCat where unresolved (unmatched) records are placed for your review after going through data sync processing in Collection Manager. These records may contain data or validation errors or they do not meet OCLC's standards of quality and completeness (sparse records). Staged records cannot be adequately matched or added to WorldCat so they are sent to this temporary location for further review.

Records in WorldCat Staging are assigned provisional OCLC numbers (OCNs) but are not fully indexed. The Unresolved Cross Reference file lists the local system numbers and the provisional OCNs. These records cannot be found by other institutions without the OCLC numbers.

Staged records are identified by an asterisk (*) that appears after the OCLC number in Connexion browser or WorldShare Record Manager or after the "OCLC" index label in Connexion client.

Q:Can you show us how to review the Scan/Delete file? What are we supposed to do with these records -- they don't seem to have any relation to the report we received (example: the readout we got identified 335 records that did not import, but the scan/delete file was 8000+ records.

A: A Reclamation implies that after your records complete processing, any WorldCat holdings not updated by this effort will be deleted from WorldCat. These "untouched" holdings will be deleted in a separate process called a scan/delete. A scan is done on WorldCat looking for your OCLC symbol. When your symbol is found and the set holdings date stamp is earlier than a particular date stamp (we are using the date you sent your Reclamation file to be processed), the holding for your library is removed. Any WorldCat holding with a date stamp of the scan/delete date or after, will remain set on the record in WorldCat.

Q: How do we handle our electronic resources in Worldcat?

A:

Q: We have kept our eBook holdings updated in OCLC, but many of those records in Alma do not have the OCLC numbers. Will our electronic holdings be overwritten/removed in OCLC since we are only uploading our physical records?

A:

Q: We received some records that caused errors in OCLC's process. How do we clean up these records? Thanks!

A: There are several ways to resolve unresolved records in WorldCat Staging. Please refer to OCLC's [Process Records in WorldCat Staging](#) documentation.

Creating sets

Q: For those of you who've already created your files, what did you find as the best way to exclude certain titles from a location that you're adding. I've been combining sets using the NOT operator, which works fine if I can identify titles by material type or resource type.

A:

Q: But some libraries want to exclude certain titles from a location. I'm not sure how to do that. Does anyone have a suggestion? How are you handling exclusions?

A:

Q: Also, are you including your physical journals?

A:

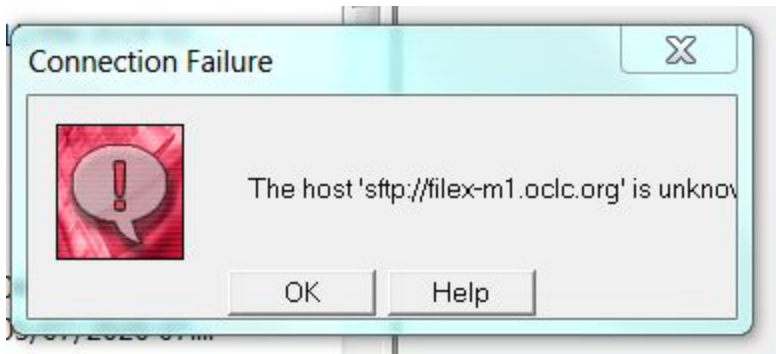
Section Two: FTP'd file to OCLC

Questions after the files returned after reclamation:

Example:

- How do I download the files?
- What do I do with the files?

Q: I am receiving this error message when trying to FTP to OCLC.



It is saying I have a connection failure

A: Some libraries are unable to FTP because of security issues. Jessica can FTP files to OCLC and download files if needed.

Receiving Files from OCLC: Next Steps

Q: Are we still waiting for instructions to import updated records into IZ?

Do we need to import CollectionID filename.xrefrpt.txt to Alma?

Can you demo the import process so that we can see how it will work?

How will the import process affect our local extensions/fields?

A: There are instructions available for importing the .mrc file to Alma. The .mrc file will update any records that are missing OCN's or add an updated OCN to the IZ record. I tested the import for three libraries, Foothill, Orange Coast, and Peralta. I took a few records from each .mrc file to test the import. The results of my testing is that a record that already has the correct OCN does not update and will appear in a report, Records not Imported. You can open this file in MarcEdit. The file contains records that were not imported. Usually you will see the OCN already exists for the record and is linked to the NZ record. If the record was missing the OCN, the record was updated with the new OCN.

- Use the .mrc file to import the updated records from OCLC
- Local fields will not be overlaid or removed

