

Policy: Deleting Network Zone Records Without Inventory from an IZ

Background

This policy is to ensure operators working in an Institution Zone do not delete Network Zone records that appear to be without inventory, as those records might be linked to bound-with titles in another local IZ.

Policy Statement

Operators should NOT utilize the feature (i.e., to delete a Network Zone record without inventory while logged in to the Institution Zone) at this time and continue to report NZ deletes to the identified NZ administrator.

It is our understanding that Ex Libris is to complete development of a batch tool that will allow libraries to delete bibliographic records without inventory and will avoid compromising NZ bibliographic records that are in a bound-with relationship. The batch tool will ensure that child records in a bound-with relationship will be treated as if they have inventory attached and will therefore not be included in the set of “unused” NZ bib records eligible for deletion. This tool will be used by the NZ administrator to remove these “unused” bib records.

Procedures in Alma

See the document [Deleting Network Zone Records Without Inventory from an AZ \(Best Practice\)](#) for more details.