## Deleting MARC Fields in OCLC Records

## **Procedures**

Procedures developed in support of the policy <u>Retaining and Deleting MARC Fields in OCLC Records</u>. To automatically delete fields (e.g., 029) upon export of bibliographic records from OCLC:

- In Connexion, go to Tools > Options
- On the Export tab, click the "Field Export Options" button
- In the "Fields to Delete -- Bibliographic Records" box, enter 029
- Click "OK", then "Apply" and "Close"

The 029 field must also be deleted from any OCLC records that are batch loaded.

**Note:** Fields 029, 936, 938, 984 will be deleted from daily OCLC record updates. Shared Import Profiles for NZ will also remove these fields (see <u>Alma Daily OCLC Bib Record Updates & OCLC WorldShare Collection Manager</u>).