

Cataloging Work Group Meeting

March 25, 2020

Meeting recording:

Attendees: Betty Rivera, Cheryl Cruse, Michael Habata, Tim Ream, Monica Doman, Deborah Ondricka, Glorian Sipman, Melissa Taylor, Amy Beadle, Becka Cooling

Updates from Jessica Hartswigen:

She is working with OCLC and 7 pilot libraries on the reclamation project. One library will follow OCLC's procedures to test the steps needed for the project and the rest of the 6 libraries will then follow the improved instructions. This should be completed in about 2 weeks. About 85 non-WMS libraries will be included in the reclamation project. Jessica is working with OCLC on the other tasks needed for consortium cataloging; NZ updates, settings, OCLC symbols from libraries, etc.

Jessica's update:

OCLC and I are writing up the instructions on what to do after reclamation. Right now we are working on the reclamation instructions.

Libraries actually have two options, use Connexion to update records. If your library is fairly small and doesn't need to do a lot of batch record updates, you don't need to use Publish to OCLC, although you can do batch record updates using Connexion if you needed to.

Or you can use both Connexion and Publish to OCLC. You will need a collection ID from OCLC. You can request that from OCLC. We are working on more specific steps for this process too.

Revision to policy/best practice: Suppression of Records:

Monica met with the CCCL – LSP Governance Committee before we all were sent home to work. They had questions about the *Policy for Suppression of Records for Physical Inventory* document. It was found this doesn't really look like a policy, more of a best practice. Monica revised it into a Best Practice document.

She asked if everyone agreed it should be a best practice document rather than a policy: Yes everyone agrees.

Jessica is providing screen shots for the procedures for work in NZ.

The work group now has only 4-5 additional policies to approve.

Other Business:

Becka asked why Basecamp is locked/closed. Amy explained that the CCCL cannot pay for it in the manner they would like so we don't have access to it anymore. We need to decide if we should move our group to Microsoft 365's Teams or Canvas or another program that is free. Amy Carbonaro will be back at work next week and she can work on this for us.

Next meeting: April 22nd at 3:00 p.m.

Questions? Glorian asked if the automated holdings update from NZ to OCLC has been set up. She tried to set up the Alma to OCLC datasync and is not sure her records are being added to OCLC automatically yet. She has not received the email that she expected to receive from Ex Libris even though Alma jobs show that the job has run. Glorian said she would follow up with Jessica about this question.

(Here is the text of Glorian's question she sent to Jessica via email that is included here for clarity:

"I've spent quite a bit of time trying to get the datasync to work from Alma to OCLC to update MiraCosta's holdings. I asked at the Catalog Workgroup meeting yesterday if anyone had else had set this up. No one has, but several of us (me included) believe you're going to set this process up for the NZ? Are we remembering this correctly? If this is the case, then there is no particular reason for each library to set this up individually, correct?

In the meantime, should we continue to update our holdings in Connexion, even if added our holdings to a record already in the NZ?

My apologies for these seemingly straightforward questions, but a few of us weren't completely sure of the answers."

Michael asked about the reclamation project and the error rate percentage that may result. The piloting of the project was explained. Michael asked who will decide what is an acceptable error rate? Amy said she will take the question to the Governance Committee.

Amy is sending out an email asking everyone for their contributions to a collection of positive statements about the LSP project and how it is helping them during the COVID-19 crisis. She wants to report to the state funders how the move to Alma/Primo has benefited colleges – especially during this crisis when everyone is forced to work from home.

Meeting adjourned: 3:19 pm