**CCC LSP Project Circulation Working Group**

**Agenda**

**Wednesday, Mar. 10, 1:00 p.m. via** [**Zoom**](https://smccd.zoom.us/j/98520145285?pwd=UlJuSnZwWjVMTkZIYWtRVmxxc3pkQT09)

1. Check in
2. Webinar presentation: Overdue and Lost Loans—Configuring Profiles and Notification Letters
   1. March 17 office hour will preview webinar with basics about letter configuration
   2. March 24 11:00 Wednesday webinar
   3. March 24 1:00 CWG meeting replaced by office hour to answer questions from webinar
   4. April 7 office hour for any further questions on topic
   5. Help needed from group for review of content, thinking of potential questions, office hours participation and monitoring chat
3. Scanning office hour and follow-up
4. Alma enhancements review
   1. Work group leads to meet with Eve and Lauren March 17
   2. April 14 Wednesday webinar
   3. Enhancements schedule:
      1. Feb. 14 – Mar. 27, 2021 – Enhancement Team reviews, dedups, scopes, verifies and sets up vote in NERS (6 weeks)
      2. Mar. 28 –Apr. 17, 2021 – First round of voting (3 weeks)
      3. Apr. 18- 22, 2021 – Enhancement Team reviews results, prepares to send to Ex Libris for pointing.
      4. Apr. 23 2010 – Enhancements to point to Ex Libris
      5. Apr. 24 – June 19, 2021 – Ex Libris pointing work (8 weeks, includes ELUNA meeting)
      6. June 20 -July 3, 2021 – Second round of voting on pointed enhancements (2 weeks)

**Upcoming Calendar Items:**

Next meeting: Apr. 14, 1:00 p.m.

Next office hour: Mar. 17, 4:00 p.m.

CWG Wednesday Webinar: 11:00 a.m. Mar. 24

LSP Wednesday Webinar Series: 11:00 a.m. weekly

LSP Governance Committee meeting: Apr. 2

**Rotation for Minutes:**Mar. 10: Parisa, Los Angeles Southwest College

Mar. 24: Lena, Pasadena City College

Apr. 14: Jay, MiraCosta College

Apr. 28: Anne, Santa Rosa Junior College

May 12: Patty, Southwestern College

May 26: Amanda, City College of San Francisco