**CCC LSP Project Circulation Working Group**

Meeting Notes

Wednesday, June 2, 1:00 p.m. via Zoom

Present: Lori, Kymber, Lisa, Amanda, Lynda, Tatiana, Patricia, Parisa, Caroline (CCL)

Summer projects/reopening

* A lot of us are waiting for what happens after June 15th
* Several inventory projects over summer
  + Alma app may have inventory feature for those doing inventory projects
* Patricia- 8/2 reopening- hoping to get in ahead of time, for fall 6pm latest open time allowed, M-Th with F as a work from home day, HVAC still a concern
* Kymber- inventory project after remodel, soft open over summer, planning for full reopening for fall
* Tatiana- shelf clean up over summer, faculty with in person needs and direct services coming back but anyone who can remain remote will likely be allowed
* Lisa- offering 30 spaces, 4 hours a day now, more days a week with 4 staff, getting more students in now that it's finals week, more returns coming in now that materials can be returned to the library, Summer 2 days at 5hrs/day
* Lynda- waiting to hear still, need safety check still, HVAC still a concern
* Lori- set to have opened in Spring 22, but board meeting in May caused district to try to add in-person sections for Fall, classified and admin told to come back to campus in August
* Parisa- no faculty return in summer including lib faculty, classified staff will be returning when public health approves, school president insists on opening library to students but can’t do that if library faculty are not back which would mean that staff could go back for projects but can’t open to students until library faculty are back
* Amanda- new dean and org structure starting in July, new interim chancellor soon, not sure what’s going to happen after 6/15 but proposed Fall plan includes M-Th 2 mornings and 2 evenings with curbside, study space booking and browse bookings, plan still waiting approval

LibGuide update

* Everything from wiki needs to move to libguide by June 15th
* Things saved places besides wiki, like on Drive, need to be downloaded and then uploaded to 3C Media where all these files will live
* 3C Media Solutions is where all the files used in the libguide will be housed and then linked to the libguide
  + Link to this is not yet live, shooting for early July

Next round of NERS voting delayed

Next year’s work group members expected to be announced by end of July

Proposed future topic -- what to do about lost/damaged technology