



California
Community
Colleges

Library Services Platform

Consortial Network Zone Manager Contract Position Available Now

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Contact: Amy Beadle, LSP Project Lead

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The CCC Library Services Platform (LSP) project is a statewide initiative to implement a unified resource management system across California community college libraries. The LSP project creates a level playing field where all students throughout the system have greater and more equitable access to library resources, which furthers the CCC Vision for Success. 110 colleges are participating in the statewide project. All participating colleges will be live and operational on the platform by the end of January 2020.

This project enables libraries to manage both print and electronic resources using Alma, a cloud-based library services platform. Alma is integrated with Primo, a patron-facing discovery service that provides centralized and personalized access to each participating college's library resources. Alma and Primo subscriptions are provided via a statewide contract with Ex Libris, a Proquest Company. Each college will have local control over functional aspects of Alma and Primo configurations, while taking advantage of shared opportunities for cataloging, e-resource data, interlibrary loan, and other library services. The Network Zone in Alma (NZ) is the central database that enables library services including discovery, resource sharing, and collaborative work; it will be the shared bibliographic database for all 110 participating CCC libraries. Due to this, the NZ will require ongoing management and attention to ensure accurate information, database integrity, and ongoing development to support staff workflows in all functional areas across the CCC system.

Scope of Work and Requirements:

The NZ Manager will provide overall management of the Alma Network Zone bibliographic database as well as Network Zone analytics. The NZ Manager will oversee and coordinate the NZ for the entire system to ensure that all institutions connected are able to function successfully in the collaborative environment. At this time and for the foreseeable future, the CCC LSP Network Zone Manager will function as an independent contractor position based upon a Scope of Work and annual contract award. Some travel will be required, however this is a remote-work/telecommute position.

For Consideration:

Please submit your letter of interest and CV to the LSP Statewide Project Lead, Amy Beadle, (abeadle@ccctechcenter.org) with the subject line "Network Zone Manager Application" at your earliest convenience. This position will remain open until filled, however it is the intent to engage a contractor to begin work as soon as December 2019, so applications will be reviewed as they are received.



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Duties include, but are not limited to:

- Coordinate the curation of long held collection record sets
- Load licenses for consortial purchased subscriptions
- Create and maintain shared import profiles, normalization, merge, and indication rules
- Manage and troubleshoot record loads from commonly shared resources Test new functionality in the Network Zone for impact of record loading/processes
- Manage and troubleshoot recurring OCLC data sync
- Maintain CCC-wide shared policies and recommendations for bibliographic records
- Investigate the potential for CCC-wide resource sharing (with possibility of implementing and maintaining consortial resource sharing)
- Create and maintain collection-related report templates for annual reporting
- Create and maintain reports that involve consortial data
- Manage service tickets for Network Zone issues
- Stay informed of system-wide issues and advocate based on common difficulties
- Create and maintain documentation in the areas of Network Zone functionality, resource management, and acquisitions
- Craft and maintain policies or best practices related to the Network Zone in collaboration with various workgroups

The successful candidate will possess:

- Experience working with Ex Libris Alma and Network Zone
- Experience working within a library consortium or system
- Understanding of the multi-faceted roles libraries play in higher education and the broader community
- Knowledge of information technology trends and appreciation of the importance and impact of technology in academic libraries
- Excellent strategic thinking skills
- Ability to work successfully in a highly collaborative environment and to function effectively as a member of a strong leadership team
- Demonstrated ability to plan and manage multiple tasks
- Excellent communication skills, including presenting data to the field
- Technical aptitude and ability to learn new programs as necessary
- Knowledge of database structure and reporting

Education and Work Experience:

Master's degree or higher in library science from an institution accredited by the American Library Association or equivalent, and professional work experience in academic libraries or with an academic library consortium. Experience in post-secondary instruction is desirable.