**Conditions for New *High School Transcript Information* Section**

**NOTE: THESE QUESTIONS SHOULD BE THE SAME ON THE PAPER APPLICATIONS, WE FOUND THEM TO DIFFER.**

1. Add new section to the Education page in the Standard Application for: "**High School Transcript Information**" between the *Last High School Attended* section and the *College Education Level* section and display "question" depending on conditional criteria detailed below, otherwise do not display section.

# Condition 1: Concurrent Enrollment User has Completed 11th Grade

Display "High School Transcript Information" section with new Yes/No Boolean question, "Have you completed the 11th grade?" *and require a response* ONLY IF: High School Education Level = "Attending high school (or lower grade) and college at the same time"

AND

High school Country = United States AND

Response to new Boolean question, "Have you completed 11th grade?" is YES.

# Condition 2: US High School Graduates or Equivalent

Display "High School Transcript Information" section with Question #1: Grade Point Average (and DO NOT display Boolean 11th grade question above) ONLY IF:

High School Education Level *is one of* the following:

* + - ~~ADD: Received a GED~~  (This was confirmed in the call on 7.27.18 with Mallory Newell. GED is included in the HS Ed Level response option #4.
    - Received high school diploma from US high school
    - Passed a high school equivalency test
    - Received a Certificate of California High School Proficiency; AND

REMOVE: ~~High School Completion Date is < 10 years from the RDD (High school completion date or equivalent is less than 10 years prior to the day before the start of the Term). AND~~

High School Country <hs\_country> is “United States”

THEN, display new "High School Transcript Information" section with Questions #1,

#2, and #4 always.

ELSE, DO NOT DISPLAY NEW SECTION or any section questions.

1. Add onscreen Disclaimer text under the "High School Transcript Information" section heading above the first question (either 11th grade question or GPA) to read as follows: "College staff use this information to provide guidance. Your responses will not affect your admission to college."
2. Add new Boolean question: "Have you completed the 11th grade?
   1. Data Field: <completed\_11th\_grade>
   2. Question Text: "Have you completed the 11th grade?"
   3. Condition: ONLY display this question IF 1) High School Education Level = "attending high school (or lower grade) and college at the same time" AND 2) "hs\_country = United

States", *ELSE* do not display this question before displaying Question #1: Grade Point Average.

* 1. Format/Length: Boolean
  2. Type: NOT downloadable (TBD, this may change but will pitch to committee as a non- downloadable field).
  3. Response Options: Yes or No
  4. Error Validation: Required response, else error message, "You must indicate if you have completed 11th grade or not."

Display Logic:

* If response is "Yes" then, display Questions #1: Grade Point Average, Question #2, and Question #4.
* If response is "No" then, DO NOT display any subsequent questions in High school Transcript Information section and skip to "College Education Level" section.

NOTES: This question is being added to differentiate between the users who should see and answer Question #1: Grade Point Average, and those who should not. If the user should not answer Question

#1, then DO NOT DISPLAY any of the High School Transcript section questions to them.

Display new Y/N Boolean question to ensure the concurrent enrollee has completed 11th grade, which is the earliest grade of completion requirement for displaying the new High School Transcript information section.

# Question #1: Grade Point Average

1. Add new downloadable data field and onscreen question #1: Grade Point Average" to High School Transcript Information section.
2. Display if user meets criteria for either condition outlined in High School Transcript Information section above.
   1. Data element name: grade\_point\_average
   2. Conditions: Display if student meets either condition listed above for the High School Transcript Information section and require a response (see conditions above).
   3. Format Type/Length: Varchar 5

*c.* Values: text input

1. Question Text: "What was your unweighted high school GPA (grade point average)? Please enter a value between 0.00 and 4.00. If unsure, please estimate."
2. Additional text: "If you are still in high school, enter your cumulative unweighted GPA as of the end of 11th grade."
3. Help Pop-Up Text: Add one new Help Pop-Up Text Box to this question. There are two
4. hyperlinks that trigger the same Help Pop-Up Box.
   1. Hyperlink under: "unweighted high school GPA" in the onscreen question text;
   2. Hyperlink under: "cumulative unweighted GPA" in the Additional text.
   3. Text:

# High School Transcript: Grade Point Average

You may want to refer to your high school transcript to answer this question.

**Cumulative GPA:** This is the running total of your GPA that includes all of your high school coursework.

**Unweighted GPA:** Typically, transcripts will show both a weighted and unweighted GPA. The unweighted GPA has a maximum value of 4.0 and does not assign extra points or “weight” to classes that are more difficult such as AP or Honors classes.

1. Hover Help: Add English hover help to the <grade\_point\_average> input text field with the following text:

"Enter a numeric value between 0.00 and 4.00 that indicates your unweighted or cumulative unweighted high school grade point average."

1. Field Error Validation:
   1. Client side validation:
      * Must be a numeric value between 0.00 - 4.00, else error message, "You must enter a value between 0.00 and 4.00. If you are unsure, please estimate."
   2. Server validation:
      * Must be a numeric value between 0.00-4.00. Ensure highest number entered is 4.00.

# Question #2: Highest English Course

Data Field: highest\_english\_course

Condition: Always display if user meets either condition for High School Transcript Information listed above.

Question Text: "What was the highest English course you completed in high school? You may have passed or not passed the course, but you remained enrolled until the end. (added during the call on 7.27.18)

Data values/Response Options:

1 = 12th grade Advanced Placement (AP) English Composition or Literature 2 = 12th grade Honors English Composition or Literature

3 = 12th grade English Composition or Literature

4 = 11th grade Advanced Placement (AP) English Composition or Literature 5 = 11th grade Honors English Composition or Literature

6 = 11th grade English Composition or Literature

7 = 10th grade (or lower) English Composition or Literature

*0 =* None of the Above / Don’t Know

Field Error Validation: N/A

Page Error Validation: Required response if displayed on screen, else error message, "You must select the highest English course you completed in high school or choose "None of the above / Don't Know" from the response options."

**Branching Logic**: If the student selects "None of the Above/Don't Know" then DO NOT show the question #3 "What grade did you receive?" **Otherwise display question #3**.

# Question #3: Highest English Course Grade

Data Field: highest\_english\_grade

Question Text: "What grade did you receive?"

Condition:

* Display and require a response if the student selects any response *OTHER THAN* "None of the Above / Don't Know" in question #2,
* Therefore, DO NOT Display If student selects "None of the Above/Don't Know" in Question

#2. Skip to question #4. Data Values/Response Options:

* A
* A-
* B+
* B
* B-
* C+
* C
* C-
* P
* D
* F
* NP
* Other Non-Passing Grade
* None of the above / Don't Know

Page Error Validations: Required response, IF "Highest English Course Completed" is NOT "None of the

Above / Don't Know", else error message, "You must select the grade you received for the highest English course completed in high school."

DISPLAY Logic:

* + Always display question #4 IF the student meets criteria for either of the two conditions in "High School Transcript Information" section listed above

# Question #4: Highest Math Course ~~Taken~~ Completed

Data Field: highest\_math\_course\_taken ~~completed~~

(NOTE: This change was cancelled on 7.27.18 call with Mallory Newell. No need to change the data field as it would require every college to update their download files. Just make the onscreen text changes and add the new response option as proposed. KEEP the existing data field name <highest\_math\_course\_completed >

Condition: Always Display and require a response IF criteria is met for either condition listed in "High School Transcript Information" section above.

Question Text: "What was the highest math course you *completed* in high school? You may have passed or not passed the course, but you remained enrolled until the end.

Values/Response Options: Here add a pop-up Help" functionality, similar to any other places in the application. Using a hyperlink within the question text, applicant could click on the link to display a pop-up box of Help information.  Mallory will supply the information for the pop up Help box.

1 ⎯ Pre-algebra or lower

2 ⎯ Algebra 1

3 ⎯ Integrated Math 1

4 ⎯ Integrated Math 2

5 ⎯ Geometry

6 ⎯ Algebra 2

1. ⎯ Integrated Math 3

8⎯ Statistics

9 ⎯ Integrated Math 4

10 ⎯ Trigonometry

13 – Math Analysis (added on the call 7.27.18 with Mallory, confirm the value in the db)

11 ⎯ Pre-calculus

12 ⎯ Calculus or higher

0 - None of the Above / Don't Know

Page error validation: Required response, else error message, "You must select the highest math course you *completed* in high school."

# Branching Logic:

* ONLY display Question #5, "What grade did you receive?" IF user selects any response OTHER THAN "None of the Above/Don't Know" in Question #4.
* If the student selects "None of the Above/Don't Know" in question #4 THEN - DO NOT DISPLAY questions #5, #6, or #7;

# Question #5: Highest Math Course ~~Taken~~Completed Grade

Data Field: highest\_math\_~~taken~~completed\_grade   
(NOTE: This change was cancelled on 7.27.18 call with Mallory Newell. We agreed there was no need to change the data field as it would require every college to update their download files. Just make the onscreen text changes and add the new response option as proposed. KEEP the existing data field name <highest\_math\_completed\_grade>

Question Text: "What grade did you receive?"

Condition:

* Display and require a response if response to Question #4 is NOT "None of the Above/Don't Know"
* DO NOT Display questions #5, or #6, or #7 if student selects "None of the Above/Don't Know" in Question #4

Data Values/Response Options:

= A

= A-

= B+

= B

= B-

= C+

= C

= C-

= P

= D

= F

= NP

= Other Non-Passing Grade (OG)

= None of the above / Don't Know

Page Error Validation: Required response, else error message, "You must select the grade you received for the highest math class completed in high school."

Branch Logic:

* IF user selects = D, F, or NP, THEN display question #6 and require a response.
* Else, if user selects any response higher than a P, C-, or better, DO NOT DISPLAY questions

#6 or #7.

* DO NOT DISPLAY

o If the student selects (response option) grade = A, A-, B+, B, B-, C+, C, C-, or P, THEN DO NOT display question #6 or #7.

# Question #6. Highest Math Course Passed

Data Field: highest\_math\_course\_passed

Question Text: "What was the highest math course that you *passed* with a Pass or C- or better grade in high school?"

Condition:

* Only Display and require a response if student selects response options: "D, F, or NP" in question #5.

Data Values/Response Options:

1 ⎯ Pre-algebra or lower

2 ⎯ Algebra 1

3 ⎯ Integrated Math 1

4 ⎯ Integrated Math 2

5 ⎯ Geometry

6 ⎯ Algebra 2

1. ⎯ Integrated Math 3

8⎯ Statistics

9 ⎯ Integrated Math 4

10 ⎯ Trigonometry

Add same Math Analysis value here (same call 7.27.18) American Schools outside of U.S.

11 ⎯ Pre-calculus

12 ⎯ Calculus or higher

0 - None of the Above / Don't Know

Page error validation: Required response, else error message, "You must select the highest math course you *passed* with a C- or better grade in high school?"

# Question #7. Highest Math Course Passed Grade

Data Field: highest\_math\_passed\_grade

Condition: Only Display and require a response if question #6 is displayed

Question Text: “What grade did you receive?”

Data Values/Response Options:

= A

= A-

= B+

= B

= B-

= C+

= C

= C-

= P

= None of the Above / Don't Know

Page Error Validation: Required response if Question #6 is displayed, else error message, "You must select the grade you received for the highest math course you *passed* with a C- or better grade in high school."

7.27.18 – Per call with Mallory, we are not adding these two questions per discussion of the requirement already being met with the questions above.

PLEASE ADD A SECTION HERE FOR STUDENTS WHO ARE CURRENTLY ENROLLED IN THE 12TH GRADE

Branching Logic: SOMETHING LIKE THIS: display only if hs\_edu\_level =3 "Received a high school diploma" by the time they start at the community college and their high school completion date is prior to the start date of the term that they are applying for.  
  
Question 8. 12th Grade Math Course Enrolled

Data Field: 12\_grade\_math\_enrolled

Condition: Only display and require a response if currently enrolled in 12th grade.

Question Text: Please indicate the math course you are currently taking in your senior year of high school.

Data Values/Response Options

1 ⎯ Pre-algebra or lower

2 ⎯ Algebra 1

3 ⎯ Integrated Math 1

4 ⎯ Integrated Math 2

5 ⎯ Geometry

6 ⎯ Algebra 2

1. ⎯ Integrated Math 3

8⎯ Statistics

9 ⎯ Integrated Math 4

10 ⎯ Trigonometry

11 ⎯ Pre-calculus

12 ⎯ Calculus or higher

0 - None of the Above / Don't Know

Page Error Validation: Required response if Question #6 is displayed, else error message, "You must select the math course currently enrolled in high school."

**Question #9. 12 Grade Math Course Enrolled Grade**

Data Field: 12\_grade\_math\_enrolled\_grade

Condition: Only display and require a response if question #8 is displayed.

Question Text: What grade do you expect to receive based on your performance in the class so far?

Data Values/Response Options:

= A

= A-

= B+

= B

= B-

= C+

= C

= C-

= P

= None of the Above / Don't Know

Page Error Validation: Required response if Question #9 is displayed, else error message, "You must select the grade you received in your 12th grade math course."