



Advanced Report Center Training

By: Merrie Wales



Introduction

Report Center

The Report Center is the tool provided to the Colleges by the Technology Center (CCCTC) to capture trends, application reports, and general Business Information from all students utilizing the CCCTC suite of software applications.

Topics for today's meeting

- ❖ Building cross tab reports
- ❖ Using the relative date filter for scheduling recurring reports and views
- ❖ Setting permissions on reports, views and folders
- ❖ Visually design reports by dragging, positioning, aligning and resizing report elements



CALIFORNIA COMMUNITY COLLEGES

Topics



[-] CCCTC C

[-] CCCTC C

[-] Rainfores

[-] Unicolleg

Totals

Save As

Data View Name (required):

SubmittedApplicationCrosstab - By Test College ID & Term

Data view Description:

10/21/2016 mkw
modified 3-15-17 mkw
modified 4-12-17 mkw

- [-] root
 - [-] Organizations
 - + 710
 - [-] ccc
 - + Ad Hoc Components
 - [-] CCCTC Private
 - + CCCTC Views
 - + Reports

13

2

1

5

2

1

24

1

2

1

4

69

1

70

7

82

4

12

105

203



SubmittedApplicationCrosstab - By Test College ID & Term

Crosstab ▾ Full Data ▾

Columns

Rows

college_name * term_description * # confirmation (CountAll) *

Submitted Applications Per College sorted by Term Between Dates { }

college_name	term_description	Measures	
CCCTC College A	Fall 2016 - CCCTC College A	confirmation	13
	New Test Term 2	confirmation	2
	Release Test Term	confirmation	1
	Spring 2016 - CCCTC College A	confirmation	5
	Summer 2016 - CCCTC College A	confirmation	2
	Winter 2016 - CCCTC College A	confirmation	1
	Totals	confirmation	24
CCCTC College B	Fall 2016 - CCCTC College B	confirmation	1
	Spring 2016 - CCCTC College B	confirmation	2
	Winter 2016 - CCCTC College B	confirmation	1
	Totals	confirmation	4
Rainforest College	Spring 2016 - Rainforest College	confirmation	69
	Summer 2016 - Rainforest College	confirmation	1
	Totals	confirmation	70
Unicollege	Fall 2016 - Unicollege	confirmation	7
	Spring 2016 - Unicollege	confirmation	82
	Summer 2016 - Unicollege	confirmation	4
	Winter 2016 - Unicollege	confirmation	12
	Totals	confirmation	105
Totals	Totals	confirmation	203

Filters

A.submit_date is between ▾

2015-12-31 00:00:00

and

2016-10-21 23:59:59

Select All

B.college_name is one of ▾

- Click to select items...
- CCCTC College A
 - CCCTC College B
 - Rainforest College
 - Unicollege

Custom Filter Expression

Apply



Report Center

Library View Manage Create

Domain: Submitted Applications

Fields

- campaign3
- campaign1
- campaign2
- ack_fin_aid
- app_id
- app_lang
- ccc_id
- college_id
- college_name
- confirmation
- consent_indicator
- district_name
- esignature
- status

Measures

SubmittedApplicationCrosstab - By Test College ID & Term

Columns Rows Sub Reports Crosstab Full Data

- As PDF
- As Excel (Paginated)
- As Excel
- As CSV
- As DOCX
- As RTF
- As ODT
- As ODS
- As XLSX (Paginated)
- As XLSX
- As PPTX

description	confirmation (CountAll)
er College sorted by Term Between Da	
description	Measures
6 - CCCTC College A	confirmatic
at Term 2	confirmatic
Test Term	confirmatic
2016 - CCCTC College A	confirmatic
r 2016 - CCCTC College A	confirmatic
2016 - CCCTC College A	confirmatic
Totals	confirmatic
CCCTC College B	Fall 2016 - CCCTC College B
	Spring 2016 - CCCTC College B
	Winter 2016 - CCCTC College B
	Totals
	confirmatic
Rainforest College	Spring 2016 - Rainforest College
	Summer 2016 - Rainforest College
	Totals
	confirmatic
Uniccollege	Fall 2016 - Uniccollege
	Spring 2016 - Uniccollege
	Summer 2016 - Uniccollege
	Winter 2016 - Uniccollege
	Totals
	confirmatic
Totals	Totals
	confirmatic



Submitted Applications Per College sorted by Term Between Dates { }

College	term_description	Measures	
CCCTC College A	Fall 2016 - CCCTC College A	confirmation	13
	New Test Term 2	confirmation	2
	Release Test Term	confirmation	1
	Spring 2016 - CCCTC College A	confirmation	5
	Summer 2016 - CCCTC College A	confirmation	2
	Winter 2016 - CCCTC College A	confirmation	1
	Totals	confirmation	24
CCCTC College B	Fall 2016 - CCCTC College B	confirmation	1
	Spring 2016 - CCCTC College B	confirmation	2
	Winter 2016 - CCCTC College B	confirmation	1
	Totals	confirmation	4
Rainforest College	Spring 2016 - Rainforest College	confirmation	69
	Summer 2016 - Rainforest College	confirmation	1
	Totals	confirmation	70
Unicollege	Fall 2016 - Unicollege	confirmation	7
	Spring 2016 - Unicollege	confirmation	82
	Summer 2016 - Unicollege	confirmation	4
	Winter 2016 - Unicollege	confirmation	12
	Totals	confirmation	105
Totals	Totals	confirmation	203



Important Links

How to Choose your Data Source (Domain):

<http://community.jaspersoft.com/wiki/jasperreports-server-data-analysis-video>

Creating an Ad Hoc View:

<http://community.jaspersoft.com/wiki/jasperreports-server-ad-hoc-views-video>

How to create Reports:

<http://community.jaspersoft.com/wiki/jasperreports-server-reports-video>



Contact Information

CCC Technology Center
Merrie Wales, Support Engineer
mwales@ccctechcenter.org

Google Voice: 530-936-7410

To Schedule a Report Center Training please contact me with a couple of days and times that work for your staff and I will confirm with a Zoom meeting notification