

# CCCApply

## Residency Algorithm 101



CALIFORNIA COMMUNITY COLLEGES

2017 Workshop



# Welcome

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# CCCApply Standard Application - Since 2000

- The online admissions application for the California Community Colleges
- Built-in intuitive residency algorithm
- Calculations occur at submission
- Downloadable data fields
- Comprehensive data dictionary
- International Application (No residency)





## 65+ Data Fields Used in the Residency Calculation

The fields that are required to determine residency are:

- Legal Name, Previous Name
- Birthdate
- Dependency Status
- Permanent Address & Current Address, Phone
- Enrollment Status
- High School Education Level & Comp Date
- Higher Education Completion Date
- Graduated from California High School
- Attended California High School for 3 Years
- High School Attendance, Name, Country, State
- College Enrollment Status
- College Degree Date
- College Country, Name, State
- College Attendance Began & Ended
- Citizenship Status (Alien Reg Number, Issue & Exp dates)
- Visa Type (Issue & Expiration Date)
- Military Status, Discharge Date, Discharge Type
- State of Legal Residence
- Home of Record, Home of Country,
- Stationed in California, Ed Purposes,
- California Residence for 2 Years, Current Stay Began, Not Arrived
- State College Employee, Seasonal Agricultural Worker,
- Public School Employee
- Foster Youth Status
- Homeless Youth\* (in Area B for Priority Registration)
- Declared Residency Outside California for Taxes, Year
- Voted Outside California, Year
- Filed lawsuit outside of California, Year
- Attended college outside of California, Year ...AND MORE!



# What is calculated in CCCApply?

Preliminary Residency Status & Change Status

Residency Areas of Qualification

- Areas A, B, C and D
- Overall Evaluation
- Special Cases Not Evaluated
- Viewing Residency Details

Financial Aid Flag

AB540 Eligibility

Admission Eligibility Flag

All calculations are done at the time of application submission (Submission Calculation Service)



## Preliminary Residency Status Determination

- All residency calculations are **preliminary**
- Colleges bear responsibility for final determinations and verifications
- Calculations are as complete as possible
- Created by multi-college committee
- Follow Ed Code and manuals



## SAAM & Title 5

- Reviewed/approved by authorized experts
- Calculations not revealed to applicant
- Available for download along with source data



# Preliminary Determination Status

Data field called 'Residency Status'

1 = **Resident**

2 = **Possible Resident**, status is not clear-cut

3 = **Non-resident**

Used by colleges in SIS upload process

- May need to convert to local SIS residency codes
- Can use to provide lists for A&R intervention
- Complete Residency Determination Detail
- Available to view in Report Center





# Areas of Residency Determination

Based on four main areas of evaluation

- Area A: [Citizenship](#)
- Area B: [Stay and Intent](#)
- Area C: [Military Qualifications](#)
- Area D: [Other Exceptions](#)

Two layers of evaluation

- Each area evaluated for status independently
- Areas evaluated together for Final Overall Residency Status Calculation

Areas B and D reference parent/guardian for minor

- Minor is under 19 years per SAAM, superseding general law



## Area A: Citizenship

Indicates whether student is a U.S. Citizen or an eligible non-U.S. Citizen

**A1 = Meets status if:**

U.S. Citizen, or

Permanent Resident, Refugee/Asylee, or Temporary Resident/Amnesty having unexpired alien registration number with issue date more than 1 year before start-of-term

**A2 = Meets status if:**

Has unexpired visa of type that is eligible for residency, or

Permanent Resident, Refugee/Asylee, or Temporary Resident/Amnesty having unexpired visa/alien registration with issue date 1 year or less before start-of-term

**A0 = Does not meet Area A**



## Area B: Stay & Intent

Indicates whether the applicant meets the minimum requirements for duration of stay in California and activities consistent with residency in California

### **B1 = Meets status if:**

- Duration of stay in California is at least 2 years
- No contra-indicators or responses inconsistent with duration of stay

### **B2 = Meets status if:**

- Duration of stay in California is over 1 year but less than 2 years;
- At least one response is inconsistent with duration of stay
- Foster Youth under Age 20 (per AB 669)

**B0 =** Otherwise does not meet Area B



## Area B: Stay & Intent

- Intent is presumed after 2-year stay in California
- SAAM provides many examples of evidence of intent; all are based on actions taken by the resident
- Nothing in SAAM indicates that a declaration of intent is acceptable as evidence of intent
- Since 2010, **B1** means there are no responses inconsistent with Resident status
- ‘Suspicious’ responses result in **B2** status
  - Current address or mailing address is out-of-state
  - Under 19 and last high school was out-of-state
  - Enrolled in out-of-state college within the last year



## Area B: Stay & Intent

### California Residence

Yes  No

Have you lived in California continuously since 08/15/2011?

If NO, when did your CURRENT stay in California begin?

Month

Day

Year

-- Select --



-- Select --



Not yet arrived in California

### Out-of-State Activities

Yes  No

Since 08/15/2011, have you declared residency in another state for state income tax purposes?

Yes  No

Since 08/15/2011, have you registered to vote in another state?

Yes  No

Since 08/15/2011, have you declared residency at an out-of-state college or university?

Yes  No

Since 08/15/2011, have you petitioned for a lawsuit or a divorce as a resident in another state?



## Area C: Military

Indicates eligible active or discharged U.S. military person or dependent of such

**C1 = Meets as C1 if:**

Applicant is active military member or dependent spouse/child, and military member is currently stationed in CA or has CA as State of Legal Residence or Home of Record or if stationed in CA for Educational purposes for 30 days or more

**C2 = Meets as C2 if:**

Applicant is a military member discharged within 1 year (does not include dependents)

**Co = Otherwise, Area C not met**



# Area C: Military Exemptions

Needs & Interests	Month Day Year Visa Expiration Date
Supplemental Questions	<input type="checkbox"/> Check here if no expiration date
Consent	
Review Application	
Submission	

**U.S. Military/Dependent of Military**

U.S. Military status as of 01/20/2017

My parent/guardian/spouse served in the U.S. military (veteran) ▾

Date of Discharge

Month	Day	Year
June ▾	19 ▾	2015

Type of Discharge

Honorable ▾

[Military member's State of Legal Residence \(military\)](#)

California ▾

[Military member's Home of Record](#)

California ▾

Yes  No Is the military member currently stationed in California?

[clear selection](#)



## Area D: Other Exemptions

Indicates qualification for one of several special residency exemptions

### Meets as **D** if:

- Applicant or parent/guardian is a state college or university employee, or spouse or dependent of such
- Applicant is a California public school employee fulfilling credential-related requirements
- Applicant or parent/guardian is a qualified agricultural worker, and Citizenship area status is A1 or A2





# Area D: Other Exemptions

- Residency >
- Needs & Interests ✓
- Supplemental Questions
- Consent
- Review Application
- Submission

### Special Residency Categories

Yes  No Are you or your spouse a full-time employee of any of the following colleges/universities?

- California Community College
- California State University or College
- University of California
- Maritime Academy

Yes  No Are you a full-time credentialed employee of a California public school enrolling in college for purposes of fulfilling credential-related requirements?

Yes  No Have you been employed as a seasonal agricultural worker for at least a total of two months of each of the past two years?



# Overall Preliminary Residency Calculation

## Code 1 = Resident

A1 and B1

## Code 2 = Possible Resident, Documentation Required (one of the combos below)

A1 and B2

A2 and either B1 or B2

C2 and either B1 or B2

C1 or D

## Code 3 = Non-Resident

All other combinations



## Special Cases Not Evaluated

Certain areas of residency are currently beyond the scope or capacity of CCCApply

- Adults deriving residency from returning and staying with qualified residents
- Adults deriving residency from two years' care and control by a qualified resident
- Employees of state agencies, including those working out of the state in the service of the state

These may be considered at a future date

Emancipated minors are covered by the residency algorithm



# Viewing Residency Details

Logon to the Report Center and Display the Residency report  
Residency is determined in these columns:

Citizenship	Stay and Intent	Military	Other Exceptions
1	2	0	0
0	1	0	0
1	2	0	0
1	1	0	1



## Integrity Flags

- String of two-digit flags
- Displayed in separate columns on Residency report
- Column headings are FG # #
- Flags appear in ascending order

Flags serve two main functions:

- Identify inconsistencies
- Identify type of proof when Residency Status = 2

See “[Residency Logic & Data Fields](#)” in Public Documentation



# Admission Eligibility Calculation

Admission “Ineligibility” field <adm\_ineligible>

0 = Eligible (Defaults to 0 = Eligible)

1 = Ineligible *IF:*

- Under 18 *and*
- *Not a high school graduate or equivalent* for code 1 or 2

2 = Eligible with documentation *IF:*

- Under 18 *and*
- High School graduate or equivalent



## Admission Ineligibility Field

Data Element	residency: adm_ineligible
Description	Applicant's eligibility for admission as calculated by the Submission Calculation Service
Format	bpchar, 1
Values	0 = Applicant is eligible for admission 1 = Applicant is not HS grad under 18; ineligible for admission 2 = Applicant is HS grad under 18 as of RDD; eligible for admission with documentation
Allows Null	Populated by Submission Calculation Service; for details, see OpenCCCApply Submission Calculations Service specification.
Default	None
Notes	Alerts colleges to applicants who are not, or may not be, eligible for admission.

Admission Eligibility is NOT part of the residency algorithm



# AB540 Eligibility

Data field 'AB540'

- Status is **true**
- Defaults to false – Set to **True**

**IF:**

- Residency Status is not 1 AND
- Not a non-immigrant visa type AND
- Yes to both AB540 questions:
  - Attended California high school for 3 years
  - Completed high school or equivalent
  - Used to generate link to AB540 form





## 2017 Annual Update

# New Changes to Residency Algorithm 2016 - 2017

### **Foster Youth - AB 12 (March 2016)**

- Revised question on residency page
- New <fy\_status> data values
- New Integrity Flag 30
- Revised Area B logic - Looks for FY Status values - classifies B2

### **Homeless Youth AB 801 - (March 2017)**

- New question on residency page: “Homeless Youth”
- New downloadable data field: <homeless\_youth>
- New Integrity Flag 40
- Revised Area B logic - Looks for (homeless youth = yes) - classifies B2\*



## 2017 Annual Update

# New Fields for Homeless Youth – AB 801

Identifies homeless youth under 25 for priority registration & financial aid

## **New Questions, Logic & Downloadable Data Fields in All Applications**

- OpenCCC Account: New checkbox for “No Permanent Address”
- Standard Application: New Y/N question on Residency Page (triggers Flag)  
Only appears if student is under 25 at time of application
- BOG Fee Waiver Application: New Y/N question to identify for financial aid
- All Applications: New checkbox for “No Current Mailing Address”

*All new AB 801 fields are downloadable*



## 2017 Annual Update

# AB 801 in OpenCCC

## New Questions, Logic & Downloadable Data Fields

- Checkbox for “No Permanent Address – Homeless”
- IF “Yes” – removed validation
- IF “Yes” – Defaults Yes on residency question

**Permanent Address**

My permanent address is outside the United States.

I have no permanent address because I am currently homeless.

Street Address

Include apartment number or suite

City

State

ZIP Code

**Permanent Address**

I have no permanent address because I am currently homeless.



## 2017 Annual Update

# AB 801 in Standard Application

Identifies homeless youth under 25 for priority registration

- New Data Field: “Homeless Youth”
- Added to Residency Page
- New Integrity flag 40
- Area B logic change (classifies homeless students as “Possible resident” and alerts colleges to collect required documentation)

**Special Residency Categories**

Yes  No Are you or your spouse a full-time employee of any of the following colleges/u

- California Community College
- California State University or College
- University of California
- Maritime Academy

Yes  No Are you a full-time credentialed employee of a California public school enrolling requirements?

Yes  No Have you been employed as a seasonal agricultural worker for at least a total

Yes  No At any time in the last 24 months were you determined to be homeless by any

- High school or school district homeless liaison
- Emergency shelter or transitional housing program
- Director of a runaway or homeless youth basic center or transitional living



## 2017 Annual Update

# AB 801 in All Applications

- Appears in Account & Mailing Information page summary
- Appears on Review Application page & Submitted App PDF
- New "No Current Mailing Address" checkbox question & data field

College A  
A San Diego State University College of the Coast Community Center

Welcome Patty Donohue CCCID: AAA0071 [Sign Out](#) | [My Applications](#) | [Help](#)

[Cambiar A Español](#)

**Account and Mailing Information**

**Review OpenCCC Account Information**

The following account information will be submitted with your application to college. Please carefully review this information and change any outdated information by clicking the "Edit Account" button below.

<b>Current Full Name</b>	Patty Donohue	<a href="#">Edit Account</a>
<b>Permanent Address</b>	No permanent address (homeless)	
<b>Previous or Alternate Name</b>	Kidd	
<b>Preferred Name</b>		
<b>Main Phone</b>	530-228-2222 <i>Authorized for text messages</i>	
<b>Second Phone</b>	530-228-2223 <i>Authorized for text messages</i>	
<b>Email</b>	pdonohue@ccctechcenter.org	
<b>Social Security Number</b>	***-**-****	

**Current Mailing Address**

I have no current mailing address because I am currently homeless.



## Documentation & Resources

All specifications are documented in the Data Dictionaries & User Guides

- [CCCApply Data Dictionary](#)
- [User Guides](#) (Administrator & Report Center)
- [Residency Logic & Data Fields](#)
- **CCCApply Project Center:** [cccapplyproject.org](http://cccapplyproject.org)
- **SAAM:**  
<http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/StudentAttendanceAccountingManual.aspx>
- **CACCRAO:** [www.caccrao.org](http://www.caccrao.org)



## Support for Colleges: [CCCTechnology.info](http://CCCTechnology.info)

New Get Satisfaction site for CCC colleges and staff

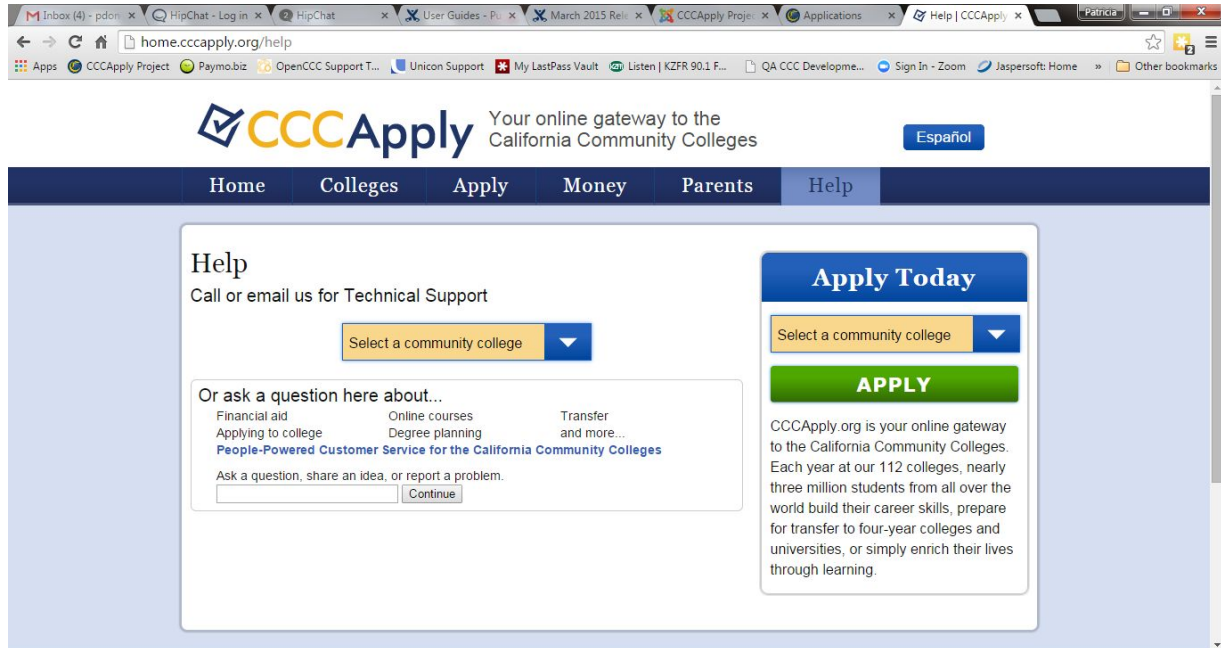
- Residency facts & figures
- Pre-populated with FAQs, technical specifications
- Work-arounds / Rules / Supplemental Questions





CCCAPPLY

## Support for Students: [OpenCCC Helpdesk](#)



The screenshot shows a web browser window displaying the CCCApply website. The browser's address bar shows the URL `home.cccapply.org/help`. The website header includes the CCCApply logo, the tagline "Your online gateway to the California Community Colleges", and a language selector for "Español". A navigation menu contains links for Home, Colleges, Apply, Money, Parents, and Help. The main content area is titled "Help" and includes the text "Call or email us for Technical Support". Below this is a dropdown menu labeled "Select a community college". A section titled "Or ask a question here about..." lists topics such as Financial aid, Online courses, Transfer, Applying to college, Degree planning, and and more... It also features a text input field and a "Continue" button. On the right side, there is a prominent "Apply Today" button, another "Select a community college" dropdown, and a large green "APPLY" button. Below these elements is a paragraph of text describing CCCApply.org as the online gateway to the California Community Colleges, highlighting that nearly three million students use the service annually to build career skills and prepare for further education.





**CCCAPPLY**

# Thank you for joining us!

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