Basic Report Center Training

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Introduction

Report Center

The Report Center is the tool provided to the Colleges by the Technology Center (CCCTC) to capture trends, application reports, and general Business Information from all students utilizing the CCCTC suite of software applications.

Topics

❖ **Use the Application Look-Up reports to easily search and retrieve submitted applications by last name, social security number (last 4 digits), or submission date.**

❖ **Run reports from the Repository or the Library**

❖ **Build custom (ad hoc) reports from submitted application data**

❖ **Run, customize and export reports using filters and sorting capabilities**

❖ **Schedule recurring reports for print or email**

Template for URL to Report Center

URL schema for Colleges

Pilot Report Center:

https://{yourDomain}/idp/profile/SAML2/Unsolicited/SSO?providerId=https://ci.control.opencc c.net/shibboleth&shire=https://ci.control.openccc.net/Shibboleth.sso/SAML2/POST&target=htt ps://ci.control.openccc.net/jasperserver-pro/

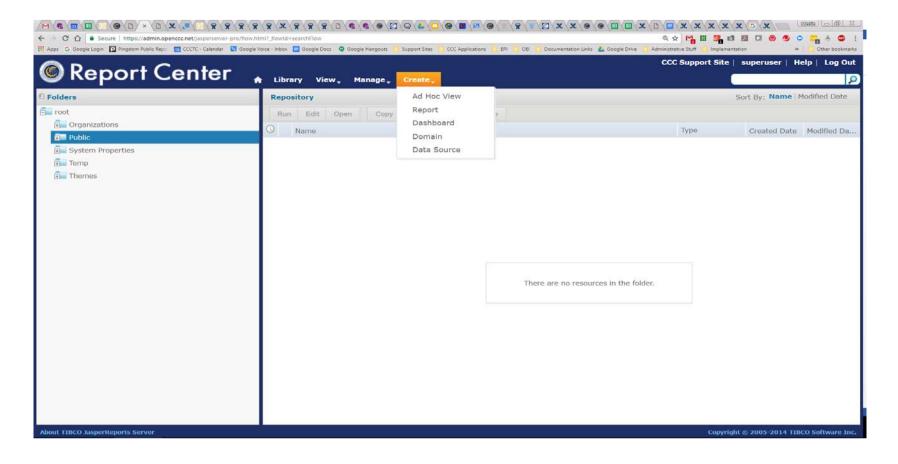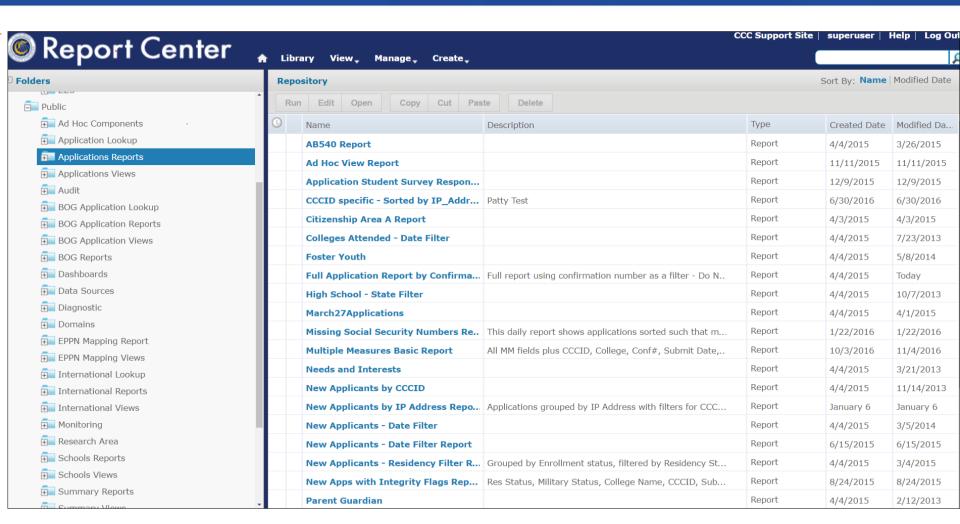Production Report Center:

https://{yourDomain}/idp/profile/SAML2/Unsolicited/SSO?providerId=https://admin.openccc.n et/shibboleth&shire=https://admin.openccc.net/Shibboleth.sso/SAML2/POST&target=https://a dmin.openccc.net/jasperserver-pro/

Create Ad Hoc

TECHNOLOGY CENTER

Report Center

🏠 **Library** | **View** ▾ | **Manage** ▾ | **Create** ▾

☐ **Folders**

- 223
- 📂 **Public**
  - 📁 Ad Hoc Components
  - 📁 Application Lookup
  - 📁 **Applications Reports**
  - 📁 Applications Views
  - 📁 Audit
  - 📁 BOG Application Lookup
  - 📁 BOG Application Reports
  - 📁 BOG Application Views
  - 📁 BOG Reports
  - 📁 Dashboards
  - 📁 Data Sources
  - 📁 Diagnostic
  - 📁 Domains
  - 📁 EPPN Mapping Report
  - 📁 EPPN Mapping Views
  - 📁 International Lookup
  - 📁 International Reports
  - 📁 International Views
  - 📁 Monitoring
  - 📁 Research Area
  - 📁 Schools Reports
  - 📁 Schools Views
  - 📁 Summary Reports
  - 📁 Summary Views

Repository

Sort By: **Name** | Modified Date

Run | **Edit** | **Open** | Copy | Cut | Paste | **Delete**

🕐	Name	Description	Type	Created Date	Modified Da...
	AB540 Report		Report	4/4/2015	3/26/2015
	Ad Hoc View Report		Report	11/11/2015	11/11/2015
	Application Student Survey Respon...		Report	12/9/2015	12/9/2015
	CCCID specific - Sorted by IP_Addr...	Patty Test	Report	6/30/2016	6/30/2016
	Citizenship Area A Report		Report	4/3/2015	4/3/2015
	Colleges Attended - Date Filter		Report	4/4/2015	7/23/2013
	Foster Youth		Report	4/4/2015	5/8/2014
	Full Application Report by Confirma...	Full report using confirmation number as a filter - Do N...	Report	4/4/2015	Today
	High School - State Filter		Report	4/4/2015	10/7/2013
	March27Applications		Report	4/4/2015	4/1/2015
	Missing Social Security Numbers Re...	This daily report shows applications sorted such that m...	Report	1/22/2016	1/22/2016
	Multiple Measures Basic Report	All MM fields plus CCCID, College, Conf#, Submit Date,...	Report	10/3/2016	11/4/2016
	Needs and Interests		Report	4/4/2015	3/21/2013
	New Applicants by CCCID		Report	4/4/2015	11/14/2013
	New Applicants by IP Address Repo...	Applications grouped by IP Address with filters for CCC...	Report	January 6	January 6
	New Applicants - Date Filter		Report	4/4/2015	3/5/2014
	New Applicants - Date Filter Report		Report	6/15/2015	6/15/2015
	New Applicants - Residency Filter R...	Grouped by Enrollment status, filtered by Residency St...	Report	4/4/2015	3/4/2015
	New Apps with Integrity Flags Rep...	Res Status, Military Status, College Name, CCCID, Sub...	Report	8/24/2015	8/24/2015
	Parent Guardian		Report	4/4/2015	2/12/2013

Important Links

Creating an Ad Hoc View:
http://community.jaspersoft.com/wiki/jasperreports-server-ad-hoc-views-video

How to create Reports:
http://community.jaspersoft.com/wiki/jasperreports-server-reports-video

Contact Information

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To Schedule a Report Center Training please contact me with a couple of days and times that work for your staff and I will confirm with a Zoom meeting notification