CCCApply

Residency Algorithm 101

CCCAPPLY
CALIFORNIA COMMUNITY COLLEGES

2018 Workshop

Welcome

Michelle Pena
Director of Enrollment Services, Bakersfield College

Michael Quiaoit
Dean of Student Services & Special Programs, CCC Chancellor's Office

CCCApply Standard Application - Since 2000

- The online admissions application for the California Community Colleges

- Built-in intuitive residency algorithm

- Calculations occur at submission

- Downloadable data fields

- Comprehensive data dictionary

- International Application (No residency)

83 Data Fields Used in the Residency Calculation

The fields that are required to determine residency are:

- Legal Name, Previous Name
- Birthdate
- Dependency Status
- Permanent Address & Current Address, Phone
- Enrollment Status
- High School Education Level & Comp Date
- Higher Education Completion Date
- Graduated from California High School
- Attended California High School for 3 Years
- High School Attendance, Name, Country, State
- College Enrollment Status
- College Degree Date
- College Country, Name, State
- College Attendance Began & Ended

- Citizenship Status (Alien Reg Number, Issue & Exp dates)
- Visa Type (Issue & Expiration Date)
- Military Status, Discharge Date, Discharge Type
- State of Legal Residence
- Home of Record, Home of Country,
- Stationed in California, Ed Purposes,
- California Residence for 2 Years, Current Stay Began, Not Arrived
- State College Employee, Seasonal Agricultural Worker,
- Public School Employee
- Foster Youth Status
- Homeless Youth* (in Area B for Priority Registration)
- Declared Residency Outside California for Taxes, Year
- Voted Outside California, Year
- Filed lawsuit outside of California, Year
- Attended college outside of California, Year ...AND MORE!

Required Questions in CCCApply

The fields that are required to determine residency are:

TOTAL QUESTIONS
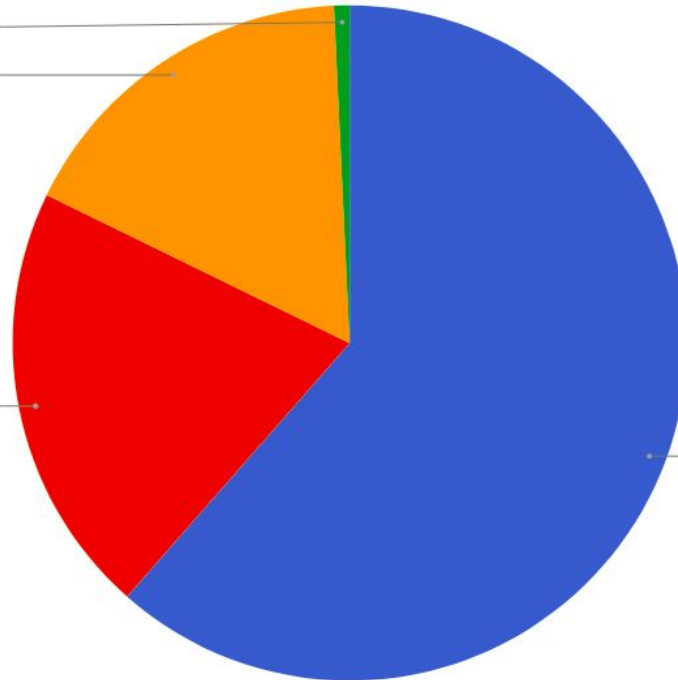
OTHER OR NONE
0.7%

OPERATIONS
17.0%

OTHER STATE, FEDERAL & MIS LAWS
20.7%

RESIDENCY DETERMINATION
61.5%

What is calculated in CCCApply?

Preliminary Residency Status & Change Status

Residency Areas of Qualification

- Areas A, B, C and D
- Overall Evaluation
- Special Cases Not Evaluated
- Viewing Residency Details

All calculations are done at the time of application submission (Submission Calculation Service)

Financial Aid Flag

AB540 Eligibility

Admission Eligibility Flag

Preliminary Residency Status Determination

- All residency calculations are **preliminary**
- Colleges bear responsibility for final determinations and verifications
- Calculations are as complete as possible
- Created by multi-college committee
- Follow Ed Code and manuals

SAAM & Title 5

- Reviewed/approved by authorized experts
- Calculations not revealed to applicant
- Available for download along with source data

Areas of Residency Determination

Based on four main areas of evaluation
    Area A: Citizenship
    Area B: Stay and Intent
    Area C: Military Qualifications
    Area D: Other Exceptions

Two layers of evaluation
    Each area evaluated for status independently
    Areas evaluated together for Final Overall Residency Status Calculation

Areas B and D reference parent/guardian for minor
    Minor is under 19 years per SAAM, superseding general law

Area A: Citizenship

Indicates whether student is a U.S. Citizen or an eligible non-U.S. Citizen

A1 = Meets status if:
U.S. Citizen, *or*
Permanent Resident, Refugee/Asylee, or Temporary Resident/Amnesty having
unexpired alien registration number with issue date more than 1 year before
start-of-term

A2 = Meets status if:
Has unexpired visa of type that is eligible for residency, *or*
Permanent Resident, Refugee/Asylee, or Temporary Resident/Amnesty having
unexpired visa/alien registration with issue date 1 year or less before start-of-term

A0 = Does not meet Area A

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Area B: Stay & Intent

Indicates whether the applicant meets the minimum requirements for duration of stay in California and activities consistent with residency in California

B1 = Meets status if:
- Duration of stay in California is at least 2 years
- No contra-indicators or responses inconsistent with duration of stay

B2 = Meets status if:
- Duration of stay in California is over 1 year but less than 2 years;
- At least one response is inconsistent with duration of stay
- Foster Youth under Age 20 (per AB 669)

B0 = Otherwise does not meet Area B

Area B: Stay & Intent

- Intent is presumed after 2-year stay in California
- SAAM provides many examples of evidence of intent; all are based on actions taken by the resident
- Nothing in SAAM indicates that a declaration of intent is acceptable as evidence of intent
- Since 2010, B1 means there are no responses inconsistent with Resident status
- 'Suspicious' responses result in B2 status
  - Current address or mailing address is out-of-state
  - Under 19 and last high school was out-of-state
  - Enrolled in out-of-state college within the last year

Area B: Stay & Intent

California Residence

○ Yes ◉ No   Have you lived in California continuously since 08/15/2011?

If NO, when did your CURRENT stay in California begin?

Month   Day   Year
-- Select --   -- Select --   [   ]

☐ Not yet arrived in California

Out-of-State Activities

○ Yes ○ No   Since 08/15/2011, have you declared residency in another state for state income tax purposes?

○ Yes ○ No   Since 08/15/2011, have you registered to vote in another state?

○ Yes ○ No   Since 08/15/2011, have you declared residency at an out-of-state college or university?

○ Yes ○ No   Since 08/15/2011, have you petitioned for a lawsuit or a divorce as a resident in another state?

Area C: Military

Indicates eligible active or discharged U.S. military person or dependent of such

C1 = Meets as C1 if:

Applicant is active military member or dependent spouse/child, and military member is currently stationed in CA or has CA as State of Legal Residence or Home of Record or if stationed in CA for Educational purposes for 30 days or more

C2 = Meets as C2 if:

Applicant is a military member discharged within 1 year (does not include dependents)

C0 = Otherwise, Area C not met

Area C: Military Exemptions

Area D: Other Exemptions

Indicates qualification for one of several special residency exemptions

Meets as D if:

- Applicant or parent/guardian is a state college or university employee, or spouse or dependent of such
- Applicant is a California public school employee fulfilling credential-related requirements
- Applicant or parent/guardian is a qualified agricultural worker, and Citizenship area status is A1 or A2

Area D: Other Exemptions

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Residency ➤	**Special Residency Categories**
Needs & Interests ✔	○ Yes ● No — Are you or your spouse a full-time employee of any of the following colleges/universities?
Supplemental Questions	• California Community College • California State University or College • University of California • Maritime Academy
Consent	
Review Application	○ Yes ● No — Are you a full-time credentialed employee of a California public school enrolling in college for purposes of fulfilling credential-related requirements?
Submission	○ Yes ● No — Have you been employed as a seasonal agricultural worker for at least a total of two months of each of the past two years?

Preliminary Determination Status

Data field called 'Residency Status'

    1 = **Resident**

    2 = **Possible Resident**, status is not clear-cut

    3 = **Non-resident**

Used by colleges in SIS upload process

- May need to convert to local SIS residency codes
- Can use to provide lists for A&R intervention
- Complete Residency Determination Detail
- Available to view in Report Center

Overall Preliminary Residency Calculation

Code 1 = Resident

    A1 and B1

Code 2 = Possible Resident, Documentation Required (one of the combos below)

    A1 and B2

    A2 and either B1 or B2

    C2 and either B1 or B2

    C1 or D

Code 3 = Non-Resident

    All other combinations

Special Cases Not Evaluated

Certain areas of residency are currently beyond the scope or capacity of CCCApply

- Adults deriving residency from returning and staying with qualified residents
- Adults deriving residency from two years' care and control by a qualified resident
- Employees of state agencies, including those working out of the state in the service of the state

These may be considered at a future date

Emancipated minors are covered by the residency algorithm

Viewing Residency Details

Logon to the Report Center and Display the Residency report
Residency is determined in these columns:

Citizenship	Stay and Intent	Military	Other Exceptions
1	2	0	0
0	1	0	0
1	2	0	0
1	1	0	1

Integrity Flags

- String of two-digit flags
- Displayed in separate columns on Residency report
- Column headings are FG # #
- Flags appear in ascending order

Flags serve two main functions:

- Identify inconsistencies
- Identify type of proof when Residency Status = 2

See "Residency Integrity Flags" in Public Documentation

Admission Eligibility Calculation

Admission "Ineligibility" field <adm_ineligible>

    0 = Eligible (Defaults to 0 = Eligible)

    1 = Ineligible *IF:*

- Under 18 *and*
- *Not a high school graduate or equivalent* for code 1 or 2

    2 = Eligible with documentation *IF*:

- Under 18 *and*
- High School graduate or equivalent

Admission Ineligibility Field

Data Element	residency: adm_ineligible
Description	Applicant's eligibility for admission as calculated by the Submission Calculation Service
Format	bpchar, 1
Values	0 = Applicant is eligible for admission 1 = Applicant is not HS grad under 18; ineligible for admission 2 = Applicant is HS grad under 18 as of RDD; eligible for admission with documentation
Allows Null	Populated by Submission Calculation Service; for details, see OpenCCCApply Submission Calculations Service specification.
Default	None
Notes	Alerts colleges to applicants who are not, or may not be, eligible for admission.

Admission Eligibility is NOT part of the residency algorithm

AB540 Eligibility

Data field 'AB540'

•Status is **true**

•Defaults to false – Set to **True**

IF:

- Residency Status is not 1   AND

- Not a non-immigrant visa type   AND

- Yes to both AB540 questions:

- Attended California high school for 3 years

- Completed high school or equivalent

- Used to generate link to AB540 form

Changes to Residency Algorithm in 2016 - 2017

Foster Youth - AB 12 (March 2016)
- Revised question on residency page
- New <fy_status> data values
- New Integrity Flag 30
- Revised Area B logic - Looks for FY Status values - classifies B2

Homeless Youth AB 801 - (March 2017)
- New question on residency page: "Homeless Youth"
- New downloadable data field: <homeless_youth>
- **New Integrity Flag 40**
- All calculation is done at the data field - no change to Area B

2017 Update

Homeless Youth – AB 801

Identifies homeless youth under 25 for priority registration & financial aid

New Questions, Logic & Downloadable Data Fields in All Applications

- OpenCCC Account: New checkbox for "No Permanent Address"

- Standard Application: New Y/N question on Residency Page (triggers Flag)
  Only appears if student is under 25 at time of application

- BOG Fee Waiver Application: New Y/N question to identify for financial aid

- All Applications: New checkbox for "No Current Mailing Address"

All new AB 801 fields are downloadable

2017 Update

AB 801 in OpenCCC

New Questions, Logic & Downloadable Data Fields

- Checkbox for "No Permanent Address – Homeless"

- IF "Yes" – removed validation

- IF "Yes" – Defaults Yes on residency question

Permanent Address

☐ My permanent address is outside the United States.

☐ I have no permanent address because I am currently homeless.

Street Address

Include apartment number or suite

City

State   – Select State –

ZIP Code

Permanent Address

☑ I have no permanent address because I am currently homeless.

2017 Update

AB 801 in Standard Application

Identifies homeless youth under 25 for priority registration

- New Data Field: "Homeless Youth"

- Added to Residency Page

- New Integrity flag 40

- Area B logic change (classifies homeless students as "Possible resident" and alerts colleges to collect required documentation)

2017 Update

AB 801 in All Applications

- Appears in Account & Mailing Information page summary

- Appears on Review Application page & Submitted App PDF

- New "No Current Mailing Address" checkbox question & data field

Documentation & Resources

All specifications are documented in the Data Dictionaries & User Guides

- [CCCApply Data Dictionary](#)
- [User Guides](#) (Administrator & Report Center)
- [Residency Logic & Data Fields](#)
- **CCCApply Project Center:** [cccapplyproject.org](#)
- **SAAM:** [http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/StudentAttendanceAccountingManual.aspx](#)
- **CACCRAO:** [www.caccrao.org](#)

Support for Colleges: **CCCTechnology.info**
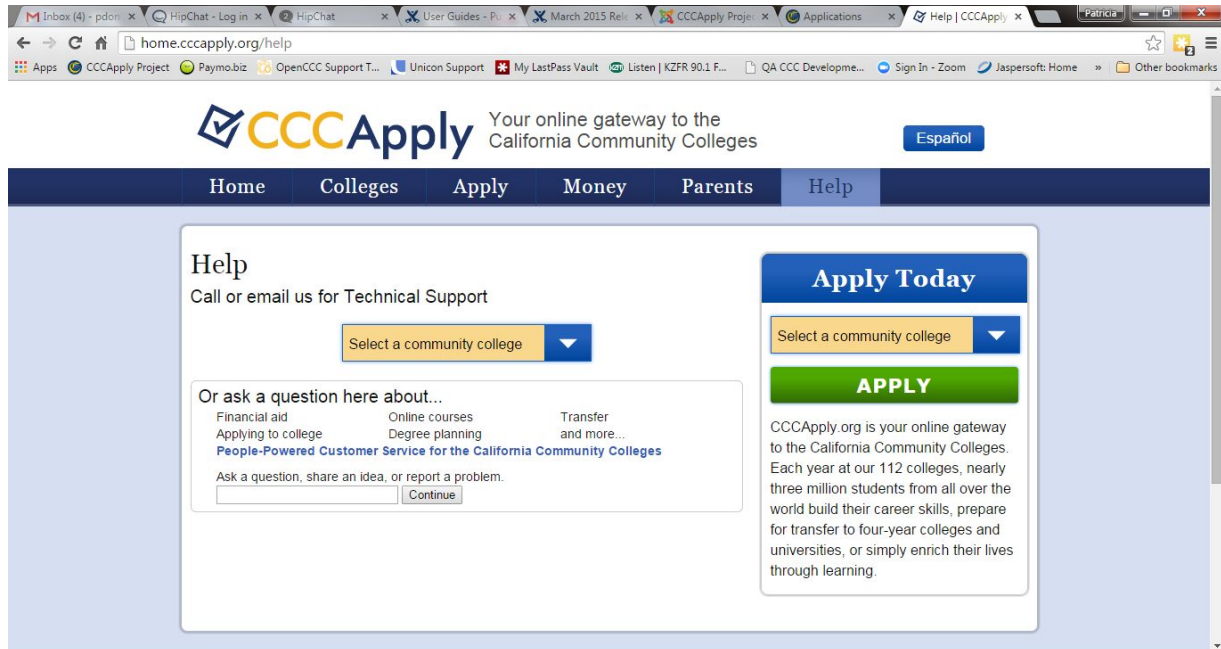
New Get Satisfaction site for CCC colleges and staff

- Residency facts & figures

- Pre-populated with FAQs, technical specifications

- Work-arounds / Rules / Supplemental Questions

Support for Students: OpenCCC Helpdesk

Thank you for joining us!

Michelle Pena
Director of Enrollment Services, Bakersfield College

Michael Quiaoit
Dean of Student Services & Special Programs, CCCCO